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Welcome to the University of California, Irvine and the Campuswide Honors Collegium! This handbook has been designed to provide you with an easy reference to most of the important information you will need to know about the Collegium and the opportunities that UCI provides its honors students. We hope you will find it useful, and if you have comments or suggestions, please let us know.

Whether you are a new or continuing student, you will be better able to formulate your goals as an honors student if you take a moment to consider what you think your college education, and honors education in particular, “should be.”

Being accepted into the Campuswide Honors Collegium is an honor, one that you earned as a result of outstanding academic achievement in high school and/or college. This acceptance also includes a challenge and the responsibility for you to actively participate in the process of your education. What you ultimately gain from your years at UCI and in the Honors Collegium will be in direct proportion to the effort you put in, both within the classroom and in the activities and experiences you pursue outside the classroom.

We want and expect you to be successful as an undergraduate student at UCI, and hope you will use these years and the framework of the Honors Collegium wisely. Honors will enable you to test and expand your limits, skills, and knowledge. Although your education will not always be easy, and what you learn may not always seem immediately relevant or purposeful, in many ways the educational process is more important than the individual facts you collect along the way. You come to the college experience filled with energy, enthusiasm, some anxiety, and lots of excitement and expectations. We want you to leave UCI with many of these same qualities and emotions, but transformed by experience and confidence, with skills that will enable you to apply yourself to any career or graduate/professional school — and to your life in general, no matter what its course.

The Honors Collegium will not “guarantee” you a place in medical/law/graduate school, decide the best major for you, ensure you better grades, or make your career decisions. You are responsible for the decisions you make and the degree of success you achieve during your undergraduate years. However, Honors is an important academic and social resource that can help you succeed at UCI and beyond. It is an honor to be invited to the Collegium; it will be a greater honor and a mark of high achievement for those who complete it.

The Campuswide Honors Staff

Professor Ted Wright - Associate Dean
Dr. Lisa Roetzel - Director, Administration
Mary Gillis - Senior Honors Advisor
Christina Treble - Honors Advisor
Theresa Nguyen - Honors Advisor
Arianna Warner - Honors Advisor
Rachel Roberts - Office Manager
Aidan Dong, Ryan Santa Elena, Cindy Ngan Vu, Katerina Christhilf - Honors Peer Academic Advisors
History and Goals of the Campuswide Honors Collegium

The Campuswide Honors Program began in fall 1988 when it admitted its first freshmen class. Since then, the Campuswide Honors Program has grown into the Campuswide Honors Collegium that includes over 900 current students from almost every major on campus. Many of our students continue their studies after graduation at prestigious graduate and professional schools around the country.

The Campuswide Honors Collegium provides talented and successful students with the rigor and personal attention of a selective liberal arts college and the opportunities of a dynamic research university. It is a place where a select group of students and faculty come together to instruct, challenge, and sustain one another. It is a community of scholars — one in which development of the mind goes hand-in-hand with the development of the whole person. It is a place where the faculty — an extraordinary group of respected scientists, artists, musicians, and writers — are passionate about scholarly issues and are also dynamic, concerned teachers.

The goal of Honors is to provide outstanding UCI students with a special honors curriculum consisting of close interaction with peers, instruction and mentorship by UCI’s top faculty, and the opportunity to participate in undergraduate research. Enhanced advising support provides students with assistance in applying for scholarships, internships, graduate/professional schools, education abroad, and work experience. Honors provides a blend of interdisciplinary coursework, benefits, and experiences that maximize the students’ opportunities and accomplishments at UCI, and helps prepare them to be tomorrow’s leaders, researchers, and educators.

How does Honors work? The Honors curriculum emphasizes breath and depth of learning. Complementing their regular school/major requirements, Honors students take three honors core sequences, which satisfy many categories of General Education requirements. They are primarily designed to challenge Honors students by exposing them to the various disciplines on campus as well as some of our best faculty from within those disciplines.

Each honors core sequence introduces interesting topics, issues and methods of inquiry across disciplines, while helping students develop sophisticated reading, writing, mathematical, analytical, and speaking skills. The unique combination of theoretical concepts and practical skills enhances students’ experiences at UCI and provides them with useful tools that can be used in other courses and areas of interest.

Through Honors, students have the opportunity to deepen their knowledge and develop a close relationship with a faculty member as they work together for at least two quarters on an individual research project and write it up as their honors thesis. Students are exposed to the excitement of discovery, and learn, through direct experience, the research methods in their discipline.
Minimum Requirements for Completion of Campuswide Honors
In addition to meeting the major, school, and university requirements for graduation, Honors students must complete the following in order to graduate from the Campuswide Honors Collegium:

1) Achieve an overall grade point average (GPA) of 3.2 or above by graduation
2) Enroll in a minimum of 12 graded units each quarter
3) Complete an approved honors thesis/project
4) Complete the required honors core courses with a letter grade of C or better

GPA Requirement
Freshmen
Honors students should attain a minimum GPA of at least a 2.8 by the end of their first year. Those who drop below a 2.8 will be placed on probation for the following quarter. Students on probation will meet with an honors advisor during their probationary quarter to discuss their situation and monitor subsequent progress during the quarter. Honors students will be allowed to continue through the first year on probation if they are making progress toward raising their GPA and attend the required meetings with an honors advisor. However, if they do not raise their GPA to the required minimum or do not attend the advising meetings, they will not be allowed to continue Honors. Those who fall below a 2.8 during spring quarter only will be placed on probation for fall quarter (and are required to meet with an honors advisor during summer/fall quarter).

Sophomores
Honors students should attain a minimum GPA of at least a 3.0 by end of their sophomore year. If their GPA is below a 3.0 at the end of fall quarter, sophomore year, students receive a warning and are placed on probation for winter and/or spring quarter. The same probation process outlined above for freshmen year applies. Honors students must have earned a minimum GPA of 3.0 in order to continue beyond their sophomore year.

Juniors and Above*
A minimum overall GPA of 3.2 is required for graduation from Honors. Students who fall below a 3.2 in any quarter from the beginning of their third year onward will receive a warning and be placed on probation with Honors.

*Honors to Honors transfer students should attain a minimum GPA of at least 3.0 by the end of their first year in Honors. A 3.2 is required for Honors to Honors transfer students to graduate from Honors.

Students who fall below a 3.0 GPA during their junior and/or senior year, or who are involved in incidents of academic dishonesty, are subject to dismissal from Honors (decided at the discretion of the director). Students’ GPAs will be recalculated at the end of each quarter on probation to make sure student is able to raise their GPA to the minimum required.

Unit Requirement
Honors students must enroll in a minimum of 12 graded units per quarter, although most students try to take around 16 units and some take even more than that. Furthermore, students must take all of their required honors core courses for a letter grade (not "pass/ no pass").

Undergraduate Research and Honors Thesis/Project Requirement
Usually completed senior year, but students are encouraged to start research as early as possible depending upon their readiness as well as faculty availability and approval.

The capstone work you will do in the Campuswide Honors Collegium will be an honors thesis/project/report. It may prove to be one of the most rewarding parts of your education at UCI. With some variation, this project will involve a minimum of two quarters of research with a UCI faculty advisor (who is tenured or on the tenure track) and the completion of an honors thesis or publication-quality paper. Most students will fulfill this requirement through one of the school/major upper-division honors programs on campus. All information related to this is included in the Honors Research/Thesis and Senior Year Handbook. All Honors students are required to meet with an honors advisor by their junior year to go over their research/thesis and senior year plans.
Course Requirements + Options
Honors courses are designed and taught by experienced faculty and intended to provide an honors-level experience during undergraduate studies while giving students breadth and depth in several critical areas often outside their field of study.

There are no direct course equivalencies to honors core courses, even at UCI, so Advanced Placement (AP) and/or International Baccalaureate (IB) exam credit will **NOT** exempt Honors students from taking these required courses. AP/IB classes will, however, prepare students to do well in Honors core courses.

We often hear from Honors students that their honors courses help them feel more prepared and confident in upper division classes, graduate/medical school exams and interviews, life after college, etc. In addition, honors core courses will fulfill many of UCI’s General Education (GE) requirements. More information on how honors core courses will fulfill GE requirements can be found in Appendix F and via the “Curriculum” section of Honors website.

Beginning sophomore year, four-year Honors students will pursue one of two Honors core course tracks: **Honors Classic Track** or **Sustainable Societies**. While each track focuses on a different series of topics, their goal is the same: to provide a thought provoking and intellectually inspiring experience to actively engaged honors students. All Honors courses are taught by some of UCI’s top faculty. Students should plan to follow their chosen track from beginning to end. Students may pursue their track based on personal interest or space available in classes on that track.

Each student in Honors will take designated Honors courses which are determined by their curriculum track. As a rule of thumb, Honors students should expect to complete around 20 percent of their academic units with honors classes and research. Honors courses are only offered fall-winter-spring and may need to be taken in a certain order. All Honors courses must be taken for a letter grade.

**Course Requirements for Honors Transfer Students**
- Honors transfer students admitted through the Honors to Honors program are required to complete 1 Honors course within their first year at UCI.
- Honors transfer students admitted by application are required to complete 1-3 Honors courses as stated in their letter of admission to Honors. At least one Honors course should be taken per quarter until Honors students have completed the assigned honors curriculum.

**Honors Classic Track**
3 quarters **Humanities Core** + 3 quarters **Social Science Core** + **Honors Science requirement**, which is determined by each student’s major

**Humanities Core (Humanities 1A-B-C and H1AS-BS-CS)**

*Taken freshmen year*
The Humanities Core Course is team-taught by professors from various disciplines in the Humanities (e.g. English and Comparative Literature, History, and Philosophy) and is organized around major themes, which change every three years. The current theme is “Animals/Culture.” More information and a detailed description can be found on the Humanities Core website. The honors component for this course resides in honors seminar sections, led by outstanding faculty and advanced lecturers from various academic disciplines. 8 units each quarter. Must be taken in order.

**Critical Issues in the Social Sciences (Social Sciences H1E, H1F, H1G)**

*Usually taken sophomore year, but all or part may be taken freshman or junior year*
This sequence is team-taught by professors from the Schools of Social Sciences and Social Ecology. The topics presented in this sequence are studied from the perspectives of various social science disciplines, including anthropology, economics, epistemology, political science, psychology, social ecology, sociology, and urban studies. Social Science Core asks students to consider the intersection of various disciplines and promotes an understanding of the role of the social sciences in our world. 6 units each quarter. May be taken in any order.
Course Requirements, continued

The Idiom and Practice of Science (Offered as Biology/Chemistry/Earth System Science/Physics H90)
Usually taken junior year, but all or part may be taken sophomore year
Students take three of the four possible H90 courses to fulfill this sequence. The three options offered each year are designated by the Honors Collegium Board, Faculty Director, and Director of Honors Science Core. Current offerings are: Bio Sci H90, Physics H90, and Chemistry H90. This sequence is an interdisciplinary science core, which gives non-science majors an understanding of the role science plays in addressing socially significant problems. Students develop the ability to understand scientific models and to judge the content, merit, and limitations of many issues in science in the modern world. Attention is also paid to analytical and writing skills. Topics have included earthquakes, chemistry in the environment, radiation/radioactivity, viruses/diseases, evolution/aging, the history of scientific inquiry, the physics of music, and biodiversity/conservation. 4 units each quarter. May be taken in any order. Computer Science majors on Classic Track are required to complete Honors Science Core.

Taken freshmen and sophomore years
*Honors Bio Sci majors are required to complete all Bio Sci classes offered on Honors Biology series. These classes will count toward both major requirements and Honors requirements.
These Honors Biology courses are specially designed for Honors Biological Sciences majors. They cover similar topics as the non-honors versions, but offer smaller class sizes, provides opportunities for increased interaction with faculty, and cover material in greater depth. 4 units each quarter. Must be taken in order.

Honors General Chemistry (Chemistry H2A-B-C and H2LA-LB labs)
Usually taken freshman year
*Honors science majors who are required by their major to take a year of general chemistry will enroll in Honors General Chemistry during their freshman year and will not be required to take the Idiom and Practice of Science. Honors Bio Sci majors enrolled in the Honors Biology sequence are exempt for the Honors General Chemistry requirement. Other Honors science majors, work with your major advisor. All Honors students may elect to enroll in Honors Chemistry. Usually taken freshman year, but may be taken sophomore year.
This course in general chemistry is designed for members of Honors and other highly qualified students. It covers similar topics to Chemistry 1A-B-C, but offers smaller class sizes, provides opportunities for increased interaction with faculty, and covers material in greater depth. 7 total units each quarter fall-winter, 4 units spring. Must be taken in order.

Honors Seminars
Open to Honors sophomores, juniors, seniors, and transfer students
The Campuswide Honors Collegium offers specially designed honors seminars about a variety of topics each quarter taught by top UCI faculty. These courses are open to all sophomores, juniors, seniors, and transfer students. Topics have included Jurisprudence & Constitutional Law, Memory Across the Disciplines, Philosophy of Quantum Mechanics, Philosophy & Biology of Sex, What is Space, What is Time, and Scientific Realism & Instrumentalism. Honors students may take as many of these seminars as they wish, and can even use one of them to fulfill one quarter of their Honors course requirement. ONLY ONE SEMINAR TOTAL PER STUDENT MAY AUTOMATICALLY COUNT TOWARD THE HONORS COURSE REQUIREMENT. Information about upcoming Honors Seminars is published on the Honors website and in CHC-News.

Sequence of Courses on Classic Track
Honors students must take the Humanities Core Course during their first year. Social Science Core is open to both freshmen and sophomores, and a few students have taken all or part of Social Science Core during their first year. Science Core sequence is open to both sophomores and juniors. Students may switch the order in which they complete the Social Science and Science sequences (between sophomore and junior year) or take them both at the same time. If you have a situation that may require rearranging the core courses, please talk to an honors advisor in advance, as a petition may be required. Honors students on the Classic Track may use one Honors Seminar to count toward their Honors course requirements. This seminar would replace one total quarter of a designated Honors core course (Social Science or Science Core).
Sustainable Societies Track

3 quarters Humanities Core + 6 quarters of H30 and Honors Chemistry or Honors Biology as required by each student’s major

Humanities Core (Humanities 1A-B-C and H1AS-BS-CS)

Taken freshmen year

The Humanities Core Course is team-taught by professors from various disciplines in the Humanities (e.g. English and Comparative Literature, History, and Philosophy) and is organized around major themes, which change every three years. The current theme is “Animal/Culture.” More information and a detailed description can be found on the Humanities Core website. The honors component for this course resides in honors seminar sections, led by outstanding faculty and advanced lecturers from various academic disciplines. 8 units each quarter. Must be taken in order.


Taken freshmen and sophomore years

*Honors Bio Sci majors are required to complete all Bio Sci classes offered on Honors Biology series. These classes will count toward both major requirements and Honors requirements.

These Honors Biology courses are specially designed for Honors Biological Sciences majors. They cover similar topics as the non-honors versions, but offer smaller class sizes, provides opportunities for increased interaction with faculty, and cover material in greater depth. 4 units each quarter. Must be taken in order.

Honors General Chemistry (Chemistry H2A-B-C and H2LA-LB labs)

Usually taken freshmen year

*Honors science majors who are required by their major to take a year of general chemistry will enroll in Honors General Chemistry during their freshman year and will not be required to take the Idiom and Practice of Science. Honors Bio Sci majors enrolled in the Honors Biology sequence are exempt for the Honors General Chemistry requirement. Other Honors science majors, work with your major advisor. All Honors students may elect to enroll in Honors Chemistry. Usually taken freshman year, but may be taken sophomore year.

This course in general chemistry is designed for members of Honors and other highly qualified students. It covers similar topics to Chemistry 1A-B-C, but offers smaller class sizes, provides opportunities for increased interaction with faculty, and covers material in greater depth. 7 total units each quarter fall-winter, 4 units spring. Must be taken in order.

Critical Analysis of Health Science Literature (Chemistry H30A)

Taken fall quarter of sophomore year

In this course, students will learn to critically evaluate a variety of types of scientific literature in the context of several public health concerns. The course will 1) introduce students to foundational aspects of scientific inquiry, including the scientific method, scientific research design, statistical analysis, and publication processes; 2) examine scientific inquiry as a process that cannot be separated from sociocultural influences and concerns; and 3) apply these understandings to the analysis of research on health-related case studies. 4 units each quarter.

Environmental Issues Facing Sustainable Societies (Earth System Science H30B-C)

Taken winter-spring quarters of sophomore year

Over two quarters, this course will explore 3-4 environmental challenges facing the world: e.g. universal sustainable access to fresh water, universal sustainable food production, and becoming carbon neutral. The treatment of each topic will begin by laying out the science underlying the problem. The focus will then turn to solutions. After exploring the scientific and technical constraints on possible solutions, the course will delve into the social science issues that arise when communities must agree on and implement solutions. 4 units each quarter.
Course Requirements, continued

Social Science Perspectives on the Sustainability of Societies (Social Sciences H30D)
*Taken fall quarter of junior year*

This course will introduce the conceptual and methodological approaches of social science disciplines (e.g., economics, political science, psychology, ethnic studies) and draw examples from different countries and states to: 1) explore the ways social issues are influenced by a society’s economic and political structures, and; 2) examine how economic, political, and other social choices can affect the sustainability of societies. Examples of issues that may be covered include: overuse and depletion of resources; social injustices including income and other forms of inequality, as well as corrupt government; the internet, social networks and the spread of sharply contrasting views and “false” news stories; mass migration as both a result and cause of sustainability problems.

Cities: Focal Point for Sustainability Problems and Solutions (UPPP H30E-F)
*Taken winter-spring quarters of junior year*

Much as cities, and urbanization generally, can function as both a focal point for environmental, health, and social problems and as part of the solution to these problems, in this two-quarter course, cities will provide a focus to explore how the issues raised in earlier quarters in this sequence can be understood in a local context. Using cities in Southern California as a text, the course will look at the various dimensions of urban design and how design choices contribute to the sustainability of cities and the quality of life of citizens. Specifically, the course will explore the role of urban economies, urban energy and transportation choices, and how urbanization can affect waste and pollution. A theme running through these discussions will be how choices of material – what we use to build buildings or pave roads, but also what we use to maintain the environment or power our devices – can impact health and sustainability. In the second quarter, students will work in small teams to explore a sustainability issue they have chosen and prepare a report that lays out the issue and the pros/cons of alternative ways to deal with it in an urban context.

Sequence of Courses on Sustainable Societies Track

Honors students must take the Humanities Core Course during their first year. From there, students on the Sustainable Societies Track enroll in six sequential courses (one per quarter for two full years) sophomore and junior year. Freshman who complete Honors Humanities Core are eligible to begin the track in the fall of their sophomore year. It may be possible to "double up" on this track and complete both years concurrently (two classes on the Sustainable Societies Track each quarter for three quarters).

Other Honors courses:

*Not required by Honors, but many Honors students choose to take them to meet school, major, or GE requirements.*

UCI sometimes offers other optional lower-division honors course sequences. These sequences offer smaller class sizes than their non-honors equivalents, and provide opportunities for increased interaction with faculty. The honors sequences expand on conventional course options by covering material in greater depth. Course offerings have included Honors Organic Chemistry Lab and Honors Math (H3A, H2D-H2E). More information about these individual courses is available from the school advisors.

Please see Page 19 of this handbook for information about Major-Specific and school honors programs.

Honors Research/Thesis Seminar
(University Studies H176A-H176C)

*Strongly recommended for Honors students who will not be participating in a school or major specific honors program.*

From time to time Honors may offer a special class designed just for honors students completing their research/thesis requirement. This optional course is taught by the Associate Dean of the Campuswide Honors Collegium and will help students identify, understand, refine, and become proficient at the research process.
Campuswide Honors Curriculum Requirements and Policies

Academic Course Plan
All Honors students complete a course plan through graduation during their first year in the Collegium indicating all classes they intend to take to meet Honors, GE, school/major requirements, and research/thesis. Although subject to change, this plan encourages students to focus on both short term and long term planning and goals. Once students have drafted their initial plan, students must discuss it with their school honors counselor and have it signed and then turn in/file their signed course plan with Honors.

At a designated time during freshman year, all Honors students with a declared major must file a proposed academic course plan up to graduation with Honors. Undergraduate/Undeclared freshmen who are still deciding on a major may file a two-year plan, indicating what they plan to take in order to decide and declare a major. Once they declare their major or change majors, Honors students have one quarter to complete an approved course plan incorporating their major.

Honors to Honors transfer students must file an academic plan through graduation no later than the end of winter quarter of their first year at UCI. This plan should include the same information as listed in the first paragraph.

During winter and spring quarters, Honors staff and Peer Academic Advisors hold a series of workshops to assist freshmen with this process (fall quarter for Honors to Honors transfer students). More information about how to develop a course plan can be found in Appendix G. Students are also welcome to discuss their course planning one-on-one with a Honors peer academic advisor or an honors advisor, if desired. We encourage students to update this plan at least once a year.

Exceptions to any of the curriculum requirements or policies described in this handbook (including postponements or waivers of any of the honors core curriculum) may be sought individually by petition and only for unexpected or unusual academic planning problems.

Exceptions are not guaranteed, and MUST be submitted online and approved by the Associate Dean of the Campuswide Honors Collegium in advance of making any changes to one's overall plan. Please see page 11 for more complete details on the petition process.

The Withdrawal Process
Students in the Campuswide Honors Collegium who wish to withdraw from the Collegium should make an appointment to see an honors advisor and fill out Honors Withdrawal Survey (if applicable). There are no transcript notations stating that the student has withdrawn from Honors, nor when or why. Students who withdraw from UCI for one or more quarters and want to continue with Honors at a later time should discuss this carefully with an honors advisor BEFORE they withdraw.
The Petition Process

Who needs a petition?
Campuswide Honors Collegium students who have unexpected or unusual academic planning problems which do not allow them to follow/complete the normal honors curriculum plan, or who need an exception to stated Campuswide Honors requirements or policy, may file a petition for special consideration.

Petitions are not guaranteed to be approved. Petitions will not be granted based on failure to register for a Campuswide Honors course or departure from the Campuswide Honors curriculum requirements without approval. The Associate Dean will consider your academic record as well as the rationale for your request, and will take into account the goals and spirit of honors education when reviewing petitions.

Alternatives
Before moving forward with a course-related petition, please consider whether taking another Honors course would resolve your issue.

- Classic track courses Social Science Core and Science Core can be taken in any order, and are NOT sequenced (vs. Humanities Core, which IS sequenced).
- Campuswide Honors students on the Classic track may use ONE total seminar for their entire time at UCI to automatically substitute for a maximum of ONE total QUARTER of a Classic track core course as designated by Campuswide Honors.
- See http://honors.uci.edu/academics/curriculum/ for more information on the honors courses.
- You should petition in advance for any exception related to waiving or postponing a required Honors class. Petitions should be submitted no later than the end of week 8 of the quarter PRIOR to when your proposed change will take effect. For example, a petition dealing with winter quarter must be submitted no later than the end of week 8 of fall quarter. Weeks 6-8 comprise the usual "petition window" since this time is after the Schedule of Classes comes out and before enrollment windows open.

Before moving forward with requesting any other honors exception, be sure to review this Handbook or the Research/Thesis Handbook (http://honors.uci.edu/resources/handbooks/) carefully to ensure that you understand the policy you are requesting an exception to and are prepared to provide any supporting documentation for your request.

The process for filing a petition:
All petitions should be submitted online using the Honors Petition for Exceptions form and must contain:
1. A statement of your request and an explanation of your circumstances, detailing what you are asking for and why
2. A copy of your currently filed course plan
3. Other supporting paperwork. For course-related petitions, this is a proposed alternative course plan that shows all courses planned from now through graduation (assuming that the petition gets approved). Include the alternate class(es) you plan to take to satisfy your GE requirements (if petitioning to waive) or when you propose to complete the honors courses (if petitioning to postpone).

Tips on preparing your petition request:
- Prepare your petition carefully — clearly stated and well-thought out — as it may be delayed or denied if it lacks necessary detail.
- State the purpose of your request. (What do you want: a postponement, substitution, waiver, or extension?)
- Describe your circumstances and the rationale for your request. (Why is this a sound academic request for you? If you are asking for a waiver of a particular honors course requirement, and this course would have helped you satisfy a certain area of General Education, explain how you will meet the GE requirement).
- You might also want to meet with your school academic counselor if your petition relates to a conflict between an honors class and something "required" for your major. Sometimes there is flexibility regarding when you can take certain courses for your school/major requirements.
- You may schedule an appointment with a Honors advisor should you wish to discuss a draft of your petition and proposed course plan.

Special Notes
- Most declared science majors and some minors (Engineering, Biological Sciences, Physical Sciences majors and some health sciences majors) DO NOT need to petition out of Honors Science Core.
- Former science majors who have completed one or more quarters of science courses at UCI may petition to substitute those quarters for part or all of the honors science core.
Honors Advising and You

The Campuswide Honors advising system is an important resource for honors students, but it is up to you to use it to fullest advantage. It is designed to provide a comprehensive support network for all students in the Collegium.

Within Honors, there are four full-time Honors advisors and four Honors Peer Academic Advisors (PAAs) available for appointments or drop-in advising in 1200 Student Services II. They are the experts on Honors. The full-time advisor are available for walk-in or scheduled appointments M-F 9-4. Office hours for the peer advisors change each quarter and a schedule is posted on the peer advisors’ office door, on their website, and on bulletin boards outside the Honors office and by the Locus. Please see Appendix C for a message from the PAAs.

For major- or school-specific concerns, each academic unit (i.e., Soc Sci, Humanities, Bio Sci) has a designated Honors counselor as part of its advising unit, as well as its own peer academic advisors. A few schools also assign faculty advisors to their lower -division students. Faculty teaching in Honors classes may also sometimes function informally as faculty advisors. And, when a student’s research experience begins, their research advisor will become an additional faculty advisor/mentor. It is important to get to know the Honors advisors, your Honors peer advisors, and your school Honors advisor, and to develop a working relationship with them. Together, they know UCI’s policies and procedures, resources, and opportunities. They are aware of the graduation requirements for each school and major, and can assist with curriculum planning, problem-solving, referrals, and recommendations. Please see Appendix D for helpful tips from Honors advisors and faculty for succeeding at UCI.

Because Honors students have priority enrollment during the initial enrollment period, they should get into the classes they need, as long as they meet the prerequisites for the courses and register on time. Honors students are strongly encouraged to meet with their honors advisor and school advisor at least once a year; winter or spring quarter is a good time for this. Also, if you are filing a petition or substantially revising your academic plan, then you must meet with them.

Campuswide Honors, the schools, and other campus offices (such as the Division of Career Pathways) also offer an array of services, events, and workshops you will find helpful. These include career and job fairs, assistance with career exploration, and workshops on topics such as how and when to apply to graduate and professional schools, test preparation, interview practice, how to get strong faculty letters of recommendation, and how to prepare a high-caliber personal essay/statement of purpose.

Please remember… NOTHING is automatic at UCI. Your academic success depends to a great extent on the priorities you set in place, the decisions you make, and the resources and opportunities you utilize. You have the sole responsibility for your academic records and must initiate all adds, drops, or changes to your class schedule and transcript. You are also responsible for knowing the policies, procedures, requirements, and important dates and deadlines which apply to you. “No one told me” will not work here; you are responsible for knowing or double checking things with the appropriate sources. Deadlines, requirements, and policies do vary from major to major and school to school. They may also sometimes differ from what is listed online. For example, deadlines and policies are included on WebSOC and in the General Catalogue, the Registrar's Office website, and your school’s website. Ask if you are not sure which is correct or relevant. Some specific information about your responsibilities as an student at UCI and in Honors is included in Appendix E.

School academic advisors are here to help with questions dealing with major and program planning. They also know about their school’s honors programs, honor societies, major related student organizations, internship and scholarship opportunities, interesting faculty research, who you might talk to about research and graduate opportunities, campus resources, and much more. We hope you will take the time to get to know them. Avoid the rush times (first, second, sixth, eighth, and ninth weeks of each quarter are particularly busy), and make appointments in advance whenever possible. Try sending an email to them first, outlining what you need, and remember to mention that you are a Honors student when making an appointment. Always notify the appropriate staff/faculty person IN ADVANCE if you are unable to show up for a scheduled appointment. And please do not expect that advisors and faculty can or will drop everything for you at the last minute. They won’t, so plan ahead!

Good luck in your studies here at UCI! These can be the most exciting, challenging, and productive years of your life. If you have any questions/problems, or just want to say hi, come see us. We also respond to e-mail and phone calls.
Honors Advising and You

Honors Advising Plan
Campuswide Honors is committed to helping you have a meaningful college experience and gain the knowledge and skills to set and achieve challenging goals. Each student’s experience in Honors is unique, as are each student’s goals and plans. Honors believes that students are most successful in their undergraduate careers when they take the initiative to plan out academic and career goals and are actively involved in the Honors community.

Campuswide Honors meets with honors students throughout their undergraduate career through a combination of required one-on-one advising meetings and group workshops. Honors advisors are also available for drop-in appointments during business hours.

Honors Undergraduate Student Advising Plan:

Year 1: Orient yourself to the Campuswide Honors Collegium and UCI
- Required Honors Advising Meeting about the transition to UCI, course planning, and goal setting
- Development of course plan, which identifies academic, professional, and personal goals
- Build a community for yourself in Honors and at UCI

Year 2: Integrate your academic studies with your personal and professional goals
- Optional Honors Advising Meeting about course planning, goal setting, and professionalization
- Cultivation of skills, experiences, and career readiness from Honors courses
- Engage with the Honors community and campus partners to build network and foundation of competencies

Year 3: Build your professional skills and prepare yourself for life after college
- Required Honors Advising Meeting about research/thesis and planning for senior year and post-graduation
- Engage more deeply with your major and connect with faculty by planning for or beginning honors research
- Strengthen the Honors community by becoming a Honors volunteer and assuming leadership positions

Year 4: Integrate and implement your skills, knowledge, and experiences to transition out of college
- Optional Honors Advising Check-in about research/thesis and preparing for life after college
- Participate in honors research culminating in an Honors thesis project/paper
- Give back to the Honors community by sharing your undergraduate and research experiences as a Honors leader
- Articulate your post-graduate plans and apply to prestigious scholarships, graduate programs, jobs, etc.

Honors Transfer Student Advising Plan:
As the undergraduate careers of transfer students usually last 2-3 years, the Honors advising plan is condensed into a mandatory quarterly workshop series in the first year so that Honors transfer students can benefit from Honors support on a range of topics as well as build a strong Honors transfer community.

Year 1: Orient yourself to the Honors and UCI

Fall Quarter
- Required Honors Advising Workshop about the transition to UCI, course planning, and goal setting
- Cultivation of skills, experiences, and career readiness from Honors courses
- Build a community for yourself in Honors and at UCI

Winter Quarter
- Required Honors Advising Workshop about the research/thesis
- Development of course plan, which identifies academic, professional, and personal goals
- Engage with the Honors community and campus partners to build a network and foundation of competencies

Spring Quarter
- Required Honors Advising Meeting about the research/thesis and preparing for senior year
- Optional Honors Advising Workshop about leveraging your Honors experience in your post-graduate plans
- Engage more deeply with your major and connect with faculty by planning for or beginning Honors research

Year 2: Integrate your academic studies with your personal and professional goals to prepare for life after college
- Optional Honors Advising Check-in about research/thesis and preparing for life after college
- Participate in Honors research culminating in an Honors thesis project/paper
- Engage and give back to the Honors community as a Honors mentor and leader
- Articulate your post-graduate plans and apply prestigious scholarships, graduate programs, jobs, etc.
The Honors staff, students, and student leaders organize many social and cultural activities throughout the academic year designed to get you connected with other honors students, faculty, and staff outside the classroom, and enrich your college experience. Those events are publicized in the weekly newsletter (CHC-News), on our website, on our Facebook groups, at Campuswide Honors Student Council (CHSC) meetings, and via the Honors RSS feed.

These activities are optional but they have been great fun and help students meet each other, as well as faculty and staff, outside the classroom environment. We hope to see you at many of these events and activities! And remember, don’t hesitate to attend an activity because you think you don’t know anyone yet! We guarantee that if you join us at one of these events, a peer advisor, peer mentor, or Honors staff member can help you meet others!

Past programs, events, and activities:

- **Academic workshops**
- **Concerts**
- **Camping retreat**
- **Baseball games**
- **Med & Law panels with CHC**
- **Dinner & a Movie with UCI faculty**
- **Potlucks**
- **Nuclear reactor tours**
- **Dances**
- **Broomball**
- **Trivia contest**
- **Beach Day & BBQs**
- **Variety shows**
- **...and much more!**

Plus, we always accept and appreciate new input and ideas for activities!

Other opportunities to get involved with Honors

**Coffee Hours.** Honors sponsors weekly “coffee hours,” which are held each Friday morning from 9:00-11:00 a.m. in the Locus (1020 Student Services II). This is a relaxed, social time/place for Honors students, Honors faculty, and staff to connect and discuss what has been happening — in classes, on campus, and in the world at large. Each “coffee hour” includes a special program, so watch for announcements of upcoming events! Donuts, bagels, fruit, coffee, tea, hot chocolate, and juice are available for FREE. There are no time requirements, so come when you can and stay as long as you want!

We encourage you to invite your faculty to coffee hours. This provides you with a great opportunity to learn more about them outside of class and they can meet other students in the Collegium as well. If you choose to do this, however, make sure you are there to meet/greet them. It helps to make them feel comfortable and welcome.

Honors organizes one designated faculty coffee hour each quarter and invites faculty to attend. Make sure the peer academic advisors know who you would like to invite; it has been highly successful in the past and some students have even met their future research faculty advisor through this event.

**Creative Works Journal (NAR -- Neon Anteater Renaissance).** This is a free-form art and creative writing journal written and published by Honors students. It contains a variety of work (essays, short stories, photography, cartoons, poems, music, art work, etc.). Published once a quarter, the editorial board welcomes all submissions and new students who want to work on NAR. For more information, email **NARCHP@gmail.com.**
Extracurricular Activities in Honors

Campuswide Honors Student Council (CHSC). This registered student organization aims to: 1) gather information and faithfully represent the opinions of the Honors students, while acting as a liaison between Collegium staff, faculty, and students of Honors; 2) organize, implement, and publicize activities that benefit and connect Honors students with each other and with the campus; 3) facilitate and keep open communication between all class levels of Honors; and 4) serve as a problem-solving board where necessary. In addition to the elected/appointed council members, all Honors students are automatically part of CHSC and are encouraged to attend meetings (held every Wed., 5:00-6:00 p.m., in the Locus). Bring your ideas, volunteer for a committee, or just find out what’s happening! If students have issues to discuss, they should attend the meetings or channel their concerns and ideas through a council representative.

Peer Mentor Program. Continuing Honors students volunteer to be peer mentors to incoming students each year. Mentors work with a small group of honors students to help make the transition to UCI and Honors a smooth one. Continuing students share their personal experiences about classes/instructors, research, commuting or living on campus, and ideas for participation and involvement both on campus and in Honors. They also try to answer any other questions that a new student might have. They are great sources for hints and advice about time management, how to combine work and school responsibilities, avoiding procrastination, where to spend spring break, forming study groups, etc. They know what you are going through, so don't be afraid to utilize their knowledge!

Community Service/Volunteering. Although Honors does not have a service requirement, we feel very strongly that part of our students’ educational experience should include some form of service to the Honors Collegium, the campus at large, and/or the outside community. To those who have received much, much is expected; sharing your knowledge, gifts and talents should be an important goal, not only while you are a student, but throughout your lifetime. Look for opportunities to volunteer through Honors and the UCI campus throughout the year!

Participation and Involvement

It is very important for your college education that you get involved and broaden your interests and skills beyond the classroom environment. Involvement and participation often lead to lasting friendships and in addition, you can gain valuable experience in leadership and develop communication and organizational skills. These skills will be useful now and throughout your life. So invest some time into activities that are just plain fun! Join a club; volunteer/run for a leadership position...find ways to participate and get involved in both Honors and other campus activities. Explore the exciting variety of extracurricular activities available to you at UCI.
Honors Housing

Honors students are guaranteed on-campus housing for as long as they remain in good standing with the Honors Program and UCI Housing, complete all Housing application processes, and meet all specified deadlines and fees. This guarantee is NOT for a specific housing community/hall/house/room/floorplan and applies primarily to the annual on-campus housing application processes for both new and continuing students.

Honors Housing options are available in Mesa Court, Middle Earth, and Arroyo Vista. Honors students are encouraged to live in Honors Housing, although there are non-honors housing spaces available in the various undergraduate housing communities: Middle Earth, Mesa Court, Arroyo Vista, Campus Village, Vista del Campo, Vista del Campo Norte, Camino del Sol, Puerta del Sol, Plaza Verde and (for those with families and/or above age 25) Verano Place and Palo Verde.

Freshmen who live on-campus at UCI are usually placed in a residence hall in either the Mesa Court or Middle Earth communities, selected houses in the Arroyo Vista community, or, in rare occasions, Campus Village.

Living in Honors housing provides an ideal way to meet other Honors students and is a great way to begin to get involved on campus. Plus, many Honors programs, events, and activities actually take place in honors housing. Pay special attention to the instructions and deadlines in the housing application and, if you want Honors housing, indicate your preferences clearly.

Some examples of Honors housing events and activities:
- Get-togethers with Honors faculty and staff
- Movie nights
- BBQs
- Professional development workshops
- Potlucks
- Off-campus retreats
- Finals week study breaks
- Charity poker tournament
- Arts and crafts

Freshman Honors Housing options:
The Shire (in Middle Earth) is reserved for incoming Honors freshmen and offers the college residence hall experience, with the added benefit of participating in a unique living/learning community. Honors students living in The Shire are committed to excellence in their academic pursuits but also want to be involved and participate in campus life with other freshmen. They eat at the Brandywine Dining Commons and have access to Middle Earth facilities like Bucklebury Library.

Loma (in Mesa Court) is a residence hall open to all freshmen (Honors and non-Honors) who are interested in an academically oriented residence hall experience in Mesa Court. Arts majors and athletes will find this hall located conveniently for many of their needs. Loma offers a valuable living/learning experience with other Honors students, and the community spirit that is a special feature of Honors extends into this honors housing option. Honors students bring to the living experience their vitality, creativity, and dedication to learning. Students in this halls eat at the Anteatery and have access to Mesa Court facilities like the Cyber Lounge and several fitness and recreation amenities.

Continuing Honors Student Housing Options:

After the freshman year, continuing students who want to live on campus may apply to live in Arroyo Vista, Campus Village, Vista del Campo, Vista del Campo Norte, Camino del Sol, Plaza Verde, or Puerta del Sol.

Arroyo Vista is one of two on-campus housing options with an honors theme for continuing Honors students. It is also one of the least expensive on-campus housing options, offering only academic year contracts to its residents. There are two honors theme houses available to continuing Honors students. These are definitely “houses,” each with a full kitchen (including a dishwasher, large refrigerator, stove, microwave, and pantry), study room, laundry room, common dining area, and living room on the lower level; double occupancy rooms and bathrooms are on the 2nd and 3rd floors. Arroyo Vista residents enjoy access to amenities like the Community Center with its computer lounge and pool table and the “Ants in Your Plants” community garden. Arroyo Vista is also situated in close proximity to an Albertsons grocery store and several restaurants.

Rivendell (in Middle Earth) is a residence hall reserved for continuing Honors students. A continuation of the first-year honors housing living/learning community, living in Rivendell provides opportunities for stronger community bonds and mentorship. They eat at the Brandywine Dining Commons and have access to Middle Earth facilities like Bucklebury Library.

Campus Village spaces are available for academic year and year-round contracts. Students living in this apartment-style community have the option of subletting their space to another student for the duration of the summer. The apartments consist of two double-occupancy rooms with four students to each apartment. Residents of Campus Village are situated closely to the Biological Sciences and Nursing Sciences area of campus and have access to community facilities like a Wellness Center and on-site laundry rooms.

Vista del Campo (VDC), Vista del Campo Norte (VDC Norte), Camino del Sol, Plaza Verde, and Puerta del Sol offer apartment style layouts. Rates and layouts are NOT equivalent across communities, so consult each community’s website to gather information and make a comparison.
Priority Enrollment
Since Honors students are required to enroll in a specific Honors class each quarter over a three-year span, the University has granted them priority enrollment status so that they can plan a full schedule of classes around the Honors curriculum. This means that Honors students are assigned early enrollment windows on WebReg and, if used in a timely way, students should be able to enroll in the courses they need (and qualify for) during this initial enrollment period (up to 18 units). The Registrar's office raises the 18 unit cap to 20 units. Check the Registrar's Calendar for the specific date when this happens. Enrolling in more than 20 units requires permission from your school/major advisor.

Priority enrollment does not mean that you are guaranteed courses: you must use your early enrollment window soon after it opens, or you will lose your priority; other students’ windows begin opening a few hours/days later. As other students begin to enroll in classes, spaces are utilized and classes become full. Some required Honors classes feature small class sizes as determined UCI policies or room size.

There is no priority at any other time (i.e., during the adjustment window, for waiting lists, or if you lose your classes for not paying fees on time). Honors students who wish to enroll in major restricted classes may not be able to do so during their priority window. Therefore, it is strongly recommend that you always have a back-up plan (alternate classes and/or class times) as you are not guaranteed to get your first choice of every class/section.

The Locus (Chancellor’s Club Study Center)
Located in 1020A/B of Student Services II, The Locus is a focal point where Honors students gather to study, socialize, and support one another. The Chancellor’s Club at UC Irvine made a donation for the renovation of this room in 2004. With those funds, along with generous donations from Honors alumni, friends and parents, Honors has been able to provide valuable computing resources and a nice, quiet, safe environment to study in. The Locus is also where weekly Coffee Hours and CHSC (Campuswide Honors Student Council) meetings are held throughout the year. It is open for Honors student use M-F, 9:00 a.m.-4:00 p.m., unless otherwise noted on the event board posted outside the entrance.

Library Privileges (more information about the UCI libraries can be found in Appendix H)
Study Rooms for Honors students ONLY
Both the Langson Library and the Science Library have study rooms specially designated for Honors student use.

The Nordstrom Honors Study Room in Langson Library is located on the 4th floor. It has sofas, cushioned chairs, a study table, wireless access, and plenty of power outlets for laptops. You may obtain a card key to access this room from the Langson Library Check Out Desk. Card keys will need to be checked out and renewed quarterly; if lost, a fee will be assessed to replace the key.

The Honors Study Room in the Science Library is located on the 4th floor. The room has couches, soft seating, and tables and chairs. The room also has power outlets for laptops. You may obtain a key to access this room from the Science Library Check Out Desk, the first desk you see when entering the library through the main entrance.

These Honors Study Rooms are primarily for group study but, if available, can also be used for small group meetings. The same library rules apply in the study rooms as in the libraries in general: snack foods and beverages in spill-proof containers with secure lids are permitted and no excessive noise-making. If someone is misusing the room, either report it to the Check Out Desk or be assertive and ask them to stop or leave. A noisy or trashed room is of no use to anyone, and Honors may lose access to these rooms if they are misused or abused. ONLY HONORS students may access these rooms.

Extended Borrowing Privileges
Honors students are able to check out books from the UCI libraries for 90 days (the same loan period afforded to graduate students, as opposed to 28 days for non-honors undergraduate students) as well as make unlimited Interlibrary Loan (ILL) requests. It is NOT a good idea to let others check out library materials on your card.
Discounted Test Preparation Courses
The Division of Continuing Education (DCE) offers GRE, GMAT, and LSAT test preparation courses both in a live-online and classroom-based format. Honors students receive an exclusive 20% off discount for courses with the following code: =CHPTest

Professional Development Opportunities
Campuswide Honors strives to provide its students with opportunities to engage with experts in their field and explore their career and research interests. For example, every quarter Honors organizes Lunch with Leadership which is a career-readiness initiative that gives Honors students the opportunity to network and engage with established leaders in the community.

From time to time, Honors offers the opportunity for honors students to participate in Hired!, an innovative program that is designed to make students more attractive as job candidates or internship prospects.

In addition, Honors and with the generous support of alumni and donors are able to sponsor a number of students to attend and present at local and national conferences. For the latest announcements on upcoming professional development opportunities, refer to CHC–News.

UCI Campuswide Honors Alumni Chapter
The Campuswide Honors Alumni Chapter serves as a resource for current Honors students, providing opportunities for professional development, networking, and career and graduate school planning.

An official chapter of the UC Irvine Alumni Association, the Honors Alumni Chapter organizes and hosts a variety of programs such as “Honors to Meet You,” an alumni/student networking event; and Dinners for Anteaters, in collaboration with the Student Alumni Association. The Honors Alumni Chapter also provides Honors students the option to be matched with a Honors alumni mentor through the Anteater Network.

At the end of the academic year, graduating seniors are specially invited to attend the Honors Banquet where their achievements are celebrated. This banquet also marks the initiation of Honors students into the Honors Alumni Chapter. As a Honors alum, you can stay connected with your Honors family and continue to actively engage with the honors community by volunteering at an Alumni Chapter event, mentoring a Honors student, or even writing a blog post on the Honors website about your career/post-graduate life.

Letters of Recommendation
Many Honors students apply for grants, scholarships, fellowships as well as graduate programs and jobs, which all require letters of recommendation or reference. The Honors Office often provides letters of recommendation for Honors students who are highly active in the honors community and are Honors leaders.

The Honors Office will work closely with students to provide advice and support in addition to letters of recommendation. Honors students have been recognized with UCI accolades such as the Chancellor’s Award and the Distinguished Anteater Award as well as winning prestigious fellowships such as the Fulbright, the Gates Cambridge, and the National Science Foundation. Many have also been accepted in to graduate and professional programs at institutions such as Harvard, Princeton, Stanford, UC Berkeley, UCLA, and UCI.

You can submit a request for a letter of recommendation from a Honors staff member by filling out the Honors Reference / Letter of Recommendation Request. For more information about how to prepare and some general rules of etiquette about requesting letters of recommendation, please see Appendix I.
Other Benefits, Services & Resources

CHC-News
The Collegium has a listserv called chc-news@uci.edu, and you will be receiving news and email from this account on a weekly basis throughout the year. Important announcements regarding advising requirements, course codes, deadlines, research/internship/job opportunities, scholarships and upcoming events are just a few of the things you’ll read about in CHC-News.

We recommend that you get in the habit of checking your UCI email account on a daily basis and suggest using it only for school-related purposes to avoid a spam-filled inbox that you dread looking at every day. Not only does CHC-News provide weekly updates via email during the academic year, but faculty communicate with students via email, and the Libraries use e-mail to notify students of overdue books and recalled materials. The Locus, computer labs on campus, Langson Library, and Science Library offer terminals where UCI students can check their e-mail.

There is also a CHC-News blog available for access to additional information that we were unable to include in CHC-News due to space, as well as archives of all CHC-News posts. We are always open to suggestions of how to better improve our dissemination of information, so please give us your thoughts and opinions!

Other UCI Opportunities for Honors Students

Upper Division School/Major Honors Programs
Honors programs for qualified junior- and senior-level students also are available to Drama, Music, and Art majors in the Claire Trevor School of the Arts, and to all qualified junior- and senior-level majors in the following Schools: School of Biological Sciences, Humanities, Donald Bren School of Information & Computer Sciences, Physical Sciences, Social Ecology, and Social Sciences; and to qualified junior- and senior-level majors in the Program in Public Health. The focal point of each of these programs is the development of analytical and research skills through the pursuit of research under faculty supervision. An honors-level thesis or creative project is required by most of the programs.

Some of these programs have applications and deadlines, some are by invitation only, and some just require that specific course work, research and a thesis be completed prior to graduation. Individual program descriptions and requirements are included in the UCI General Catalogue, online, and in each school’s undergraduate counseling office.

Honors students are encouraged to participate in these programs as well as the Campuswide Honors Collegium. The honors thesis or creative project that is developed through these programs also satisfies the Honors research and thesis requirement. Students who are certified as completing both the Campuswide Honors and their school/major-specific honors program will receive the University Honors notation on their final UCI transcript.

(Source http://catalogue.uci.edu/informationforadmittedstudents.academicadvisingandhonors/#honorsopportunitiestext)

Quarterly Undergraduate Honors
Any undergraduate student is eligible for Dean’s Honor List if they achieve a quarterly grade point average (GPA) of 3.5 or better in a minimum of 12 graded units. (Source: https://www.reg.uci.edu/addl/faq.html)

Honor Societies
Membership in honorary scholastic societies is available at UCI for high-achieving students of specific majors/interests. For a complete list of honor societies with chapter names at UCI, visit Appendix L of the Honors Research/Thesis & Senior Year Handbook.
Other UCI Opportunities for Honors Students

**Honor Societies, continued**

**Phi Beta Kappa** is the oldest and most respected undergraduate honors organization in the United States. Founded in 1776 at the College of William and Mary, Phi Beta Kappa has evolved to become the nation’s leading advocate for academic excellence and scholarly achievement in the liberal arts and sciences at the undergraduate level, and promotes the principles of freedom of inquiry and liberty of thought and expression.

UC Irvine’s Phi Beta Kappa Chapter (Mu of California) was founded in 1974 and is UCI’s most selective honor society, with only five percent of graduating seniors and one percent of third year juniors invited to become members each year. An annual initiation ceremony for new members is held in June. Phi Beta Kappa members are also recognized in the commencement program.

**Golden Key International Honour Society** is an international academic honors organization dedicated to excellence. The Society is interdisciplinary and unites the talents of the brightest undergraduate students in America and seven other countries. Outstanding faculty and university administrators are active in Golden Key at both the chapter and international levels.

**Latin Honors**

Students who graduate during the academic year with academic honors, and those who receive special school awards, are honored in school-based ceremonies. Some honors societies may also hold special ceremonies for selected students. Of the graduating seniors beginning with the class of 2018, no more than 16 percent will receive academic honors: approximately 2 percent *summa cum laude*, 4 percent *magna cum laude*, and 10 percent *cum laude*.

The criteria used in selecting candidates for these honors are available at the counseling office of each school. One general criterion is that students must have completed at least 72 quarter units in residence at a University of California campus. The student's cumulative record at the end of the final quarter is the basis for consideration for awarding Latin Honors. Students who have on file recorded acts of academic dishonesty, as defined in *University of California Policies Applying to Campus Activities, Organizations and Students*, may be excluded by the Associate Deans from consideration for academic honors at graduation. For further information contact the academic counseling office of each school. (Source: [http://catalogue.uci.edu/informationforadmittedstudents/academicadvisingandhonors/#honorsopportunitiestext](http://catalogue.uci.edu/informationforadmittedstudents/academicadvisingandhonors/#honorsopportunitiestext))

**Excellence in Research Programs**

The [School of Biological Sciences](http://www.biology.uci.edu) and the School of Social Ecology offer students the opportunity to pursue research through their Excellence in Research Programs. Students work on their research projects under faculty supervision and have the opportunity to present their results to peers and faculty and, in certain instances, to have their research papers published.

**Scholarship Opportunities Program (SOP)**

This program assists UCI undergraduate students in applying for and winning competitive, prestigious awards such as the Rhodes and Fulbright scholarships. The website includes information about significant external scholarships and fellowships. Counseling and application preparation are provided for selected awards, especially those that require a campus prescreening or nomination. Informative workshops are offered during winter quarter to help identify prospective candidates.

Many Honors students win these prestigious scholarships, including UCI’s first and only Rhodes Scholarship. Interested students can make an advising appointment or attend drop-in advising hours. Please see the website for more information. The SOP’s office is housed within the Center for Excellence in Writing and Communication in 193 Science Library; telephone (949) 824-0189; email: sklship@uci.edu; online: [scholars.uci.edu](http://scholars.uci.edu).

Honors student wins the Gates Cambridge Scholarship
Other UCI Opportunities for Honors Students

There are a variety of research programs and opportunities available on- and off-campus. Some are offered during the academic year and some only during the summer. The availability and opportunity for undergraduate research is one of the strengths and unique features of UCI & Honors, so we encourage all honors students to build these experiences early in their overall curriculum plan.

Undergraduate Research Opportunities Program (UROP)

The Undergraduate Research Opportunities Program (UROP), in the Division of Undergraduate Education, encourages and facilitates research and creative activities by undergraduates from all schools and academic disciplines at UCI. The UCI Undergraduate Research Journal is published every summer. This is a compilation of outstanding research papers completed by UCI undergraduate students during the preceding year. UROP also hosts the annual UCI Undergraduate Research Symposium each May. The Symposium is an annual event that allows undergraduates the opportunity to present their research results in a professional setting and is a recommended “must do” for all Honors students. 2100 Student Services II; telephone (949) 824-4189; e-mail: urop@uci.edu; online: www.urop.uci.edu.

Internships

UCI offers a number of internship opportunities and programs. The Division of Career Pathway’s Handshake contains links to a wide variety of internship resources and opportunities across campus.

Here are some internship programs available to UCI students:

The UCDC Summer Internship Program offers non-academic internships in Washington, D.C., primarily during the summers; its interns are placed in a supervised program of work and study in business or government.

The Administrative Intern Program offers students internship experiences in campus offices. Students assume responsibilities and projects which allow them to assess and develop their potential leadership skills through actual work experience.

The Division of Undergraduate Education offers academic internship programs in Washington, D.C. through UCDC and Sacramento through UCCS. This UC-wide program is open to students in all majors.

Top 5 Reasons to Get an Internship

1) Test drive different career options
2) Gain “real world” experience
3) Be competitive for jobs and graduate school
4) Build your professional network
5) Apply knowledge from coursework to the workplace

Study Abroad: Education Abroad (UCEAP) and Independent Programs

Honors students are strongly encouraged to consider the option of studying abroad, especially through the Education Abroad Program (UCEAP) and/or the Independent Programs, as part of their undergraduate experience. Housed in UCI’s Study Abroad Center, these programs offer UCI students the opportunity to take advantage of the many worldwide opportunities that exist for study, work, internships, volunteering, and research. Participating in an international educational experience typically introduces students to ways of thinking different from their own, broadens their understanding of the historical and contemporary worlds, sharpens their interest in particular fields, and enhances their overall intellectual development. Students can study/work abroad for a quarter, a semester, over the summer, or for an entire academic year. In addition, category VIII may be satisfied by one quarter’s participation in the UC Education Abroad Program (UCEAP) or one quarter’s participation in an Independent Program with an approved contract. Summer study abroad may also satisfy this requirement if it meets certain specifications that you will need to confirm with your major advisor. Studying abroad may also offer an opportunity to complete an entire GE or school language requirement. Check with a counselor at the Study Abroad Center to determine which programs/countries may allow you to fulfill these requirement. 1100 Student Services II; telephone: (949) 824-6343; email: studyabroad.uci.edu.

Clubs

Many campus clubs and organizations also offer other opportunities for involvement, friendship, leadership, and service, including ASUCI (student government); KUCI (campus radio station); the New University (student newspaper); the UCI Anthology Yearbook; fraternities/sororities; tutoring programs; drama/musical productions; and intramural sports. For information about other campus clubs, search http://www.campusorgs.uci.edu/.
Appendices

A. Who’s Who on Campuswide Honors Staff?
B. Meet the School Honors Advisors!
C. A Message from the Honors Peer Academic Advisors
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Who’s Who on Campuswide Honors Staff?

Ted Wright

Associate Dean, Campuswide Honors & Professor of Cognitive Science (cewright@uci.edu)

I am delighted to have been named the Faculty Director of UCI’s extraordinary Campuswide Honors Collegium. Here is some information about me.

First, because I know it confuses people, my name "officially" (for example, in the campus directory) is Charles E. Wright. My father and his father were also named Charles Wright, and so I have always been called Ted from my middle name, Edward.

I came to UCI in 1994. My primary appointment is in the department of Cognitive Sciences. Before coming to UCI, I was a professor at Columbia University and before that a researcher at Bell Laboratories. (This, in its heyday, was probably the best research facility in the world.) I teach one course in the three-quarter Introduction to psychology sequence that is required for all majors in either Psychology or in Psychology and Social Behavior as well as the Cognitive Science Research seminar, which is required of all students doing the B.S. in Cognitive Sciences.

I also teach graduate-level courses and, with my colleague Prof. Charlie Chubb, oversee an active lab that conducts research involving human attention, perception, and movement. In both my teaching and in the lab, what I find most rewarding is guiding students who are eager to push themselves and expand their intellectual horizons.

Although clearly work is important to me, much of what makes my life fulfilling involves my family – my wife and I have been married for over 40 years and we have two absolutely amazing, adult daughters – and other interests. I am passionate about food: cooking and eating it (one of my daughters is a pastry chef), but also thinking about how interesting, healthy food can be produced in sustainable ways and still be affordable. I am an avid photographer. I enjoy hiking and travel; and not just because both are great ways to find new things to photograph. Although I read music poorly, I enjoy singing in a choir. I am a fan of the Angels, the Lakers, the Packers, and, of course, the Anteaters (especially women’s basketball, which one of my daughters played in college, and men’s volleyball). I also enjoy reading and sometimes even find time to do it – there are people who recognize me as the guy who reads while walking to work.

I look forward to getting to know Honors students, alumni, parents, and friends; you’ll see me at Friday coffees and many other events, so please introduce yourselves to me. I am particularly interested in hearing any ideas you may have for continuing, or better yet, improving upon, the Honors tradition of excellence.

Lisa Roetzel

Ph.D. in German & Director, Administration, Campuswide Honors (lroetzel@uci.edu)

I have been a committed Anteater since 1999, when I moved to Southern California and came to work for UC Irvine. It is a great privilege to be the Director, Administration of the Campuswide Honors Collegium!

I am originally from Minnesota and received my B.A. from Macalester College, and my Ph.D. in 18th Century German Literature from the University of Minnesota. I have lived in Germany extensively and am a committed Germanophile. Before coming to UCI, I was a professor of Humanities at the Eastman School of Music, where I taught German and humanities courses to honors students. My career then took a turn toward administration, and I began work in the area of fundraising and public relations for the Claire Trevor School of the Arts at UCI. I have been with Honors as the Director, Administration since 2004, and continue to find great satisfaction in working with such talented students and alumni and such a dedicated staff. I also teach one of the honors discussion sections in Humanities Core Course, and look forward each year to meeting a new group of first year students.

When not on campus with all of the other Anteaters, I enjoy singing with the Orange County Women’s Chorus, which is infamous for “causing treble.” I am an avid consumer of the arts of almost any variety, and like introducing Honors students to the arts; we have seen some great plays and concerts over the years! Students—be on the lookout for Honors sponsored visits to arts events, and stop by the Honors office any time to say hello!
Who’s Who on Campuswide Honors Staff?

Mary Gillis ('99)
Senior Honors Advisor, Campuswide Honors (mgillis@uci.edu)
I am thrilled to be the Campuswide Honors Collegium's Senior Honors Advisor and consider myself lucky to have the opportunity to work with the best students on campus! As the saying goes, once an Anteater, always an Anteater -- I graduated from UCI with a Bachelor’s degree in English in spring 1999 and returned to UCI as the Senior Honors Advisor in 2009. While I was a student at UCI, I participated in Campuswide Honors and the Humanities Honors Program and I was an editor for the New University Newspaper, a SPOP staffer, and a Mesa Court R.A.

During my 10 years away from UCI, I taught English in Hungary and attended Columbia University in New York City, receiving my Master’s degree in Higher & Postsecondary Education in 2004. I have also worked at Barnard College, Cal Poly San Luis Obispo, and CSU Long Beach.

I enjoy books, movies, travel, trivia, teaching, dogs, good food and drink (mmm . . . coffee), and spending time with my twin nieces and my nephew. I also love learning about almost anything and anyone. I look forward to connecting with Honors students and reconnecting with alumni. Stop by the office or email me any time and let me know how you’re doing and what questions you have!

Christina Treble ('06)
Honors Advisor, Campuswide Honors (christina.treble@uci.edu)
It is such a privilege to work with the amazing students, staff, faculty and alumni of Campuswide Honors! Campuswide Honors was my home away from home as a student and gave me a safe, supportive environment from which to explore and take risks. The highlight of my time as a student was working as a Honors Peer Academic Advisor, and it definitely led me to the career I have today. I graduated from UCI in 2006 with a Bachelor’s degree in Drama and a minor in Educational Studies. One month later, I was back on campus working for the Undergraduate/Undeclared Advising Office where I advised students on all that UCI has to offer. In 2012, I returned home to Campuswide Honors as an Honors Advisor.

I’m a new mom so my life outside of work is pretty busy, but in my free time I enjoy drinking coffee, cooking and baking, reading (especially autobiographies), re-watching Friends and Gilmore Girls, going on adventures, solving crossword puzzles, and spending time with friends and family. I love to chat and am always happy to meet new people, so please come by and say hello. My door is open to you!

Arianna Warner
Honors Advisor, Campuswide Honors (a.warner@uci.edu)
Welcome new Anteaters! I am so grateful to be an Honors Advisor for Campuswide Honors students!

I came to Honors from the Henry Samueli School of Engineering, where I was an academic advisor and worked with Honors students.

I became interested in advising during my time in graduate school where I focused on creative community engagement as well as access and inclusion within recreation, higher education, and creative. I received my Master’s in Fine Arts in Contemporary Art Practices specializing in Art and Social Practice from Portland State University. I graduated from Stony Brook University, NY with my Bachelor's in Studio Arts with a concentration in printmaking and a minor in Art History.

In my free time, I enjoy reading comic books (mostly Marvel!) and graphic novels, camping with friends and family, and going to Disneyland! I look forward to working closely with CHSC and other Honors Leaders to help realize the goals of Campuswide Honors and assist developing Honors students into the leaders of tomorrow!
Theresa Nguyen (’05)
Honors Advisor, Campuswide Honors (th.nguyen@uci.edu)

It’s been so great returning to UCI and to Campuswide Honors as an Honors advisor. As an undergraduate student, I participated in both Campuswide Honors and the Humanities Honors Program. When I was not attending lectures or office hours, I “lived” in the Locus, and I am happy to once again hang out at Coffee Hour, doing crosswords—come join!

After graduating from UCI in 2005 with a degree in English and minors in French and History, I attended the University of Cambridge, and received my Master’s degree in English Studies. At the University of Wisconsin-Madison, I conducted graduate research in Literary Studies, investigating how distraction operates as a reading practice in eighteenth-century British poetry and visual culture.

At UW-Madison, I taught undergraduates in both literature and composition courses. As a Writing Center Instructor and a Pre-Health Advisor, I have advised students on a range of writing projects (from essays to applications) and co- and extra-curricular activities (from research to volunteering). I am excited to put all my teaching and advising experience to work for you!

When we’re finished discussing course plans or thesis research, I welcome the opportunity to chat about anything and everything. I look forward to meeting you all!

Rachel Roberts (’14)
Office Manager, Campuswide Honors (rarobert@uci.edu)

I’m so happy to be the Honors’ Office Manager and to be a part of the honors community again! I graduated from UCI in 2014 with my degree in English and an emphasis in Creative Writing. In addition to being a Honors alumna, I worked for the Honors office as a student assistant for two years. The close interaction with my fellow students in the honors office led me to pursue opportunities in Arroyo Vista Housing, where I served for two years on Arroyo Vista Student Council and worked as a Summer R.A. and Summer Conference Assistant.

After graduating from UCI, I returned home to San Diego and worked for UCSD, where I held positions in administrative support and student affairs. I returned to the UCI and Honors in November 2016 and I couldn’t be happier. As Office Manager, I am responsible for the administrative and accounting functions of the Collegium. I am also involved in the planning of events like Honors Experience Day.

Some of my passions include theater, books, cats, travel, Comic-Con, crafts (jewelry making), and exploring museums and cultural attractions. I love meeting new people and look forward to welcoming you to Campuswide Honors!

Hector R. Perez-Gilbe Honors Librarian, UCI Libraries (perezhr@uci.edu)

Welcome to UCI – we’re so happy you’re here! I’m Hector R. Perez-Gilbe – the Honors librarian. I can help with any questions you have about library resources (books, articles, videos, etc.), services (study rooms, loanable technology, 3D printing, etc.), and more. I’m also here to help when you start doing research – we can chat about your literature review, citation questions, and even getting ready to present your work. Feel free to email me or stop by the Science Library (Room 243).

I came to UCI in 2016 to work in the libraries. I have a BS in Animal Husbandry and two Masters Degrees, MS in Library & Information Science from the University of South Florida and a MPH in Epidemiology from Florida International University. I love cooking, baking and playing volleyball. My recommendations for your time here: find a way to balance your student life at UCI, find time to enjoy your time here with a commitment to your academic success; check out Southern California (many great things to do); try to go to an event outside your major/comfort-zone once a quarter – you’ll be surprised what you learn and who you meet!
Appendix B

Meet the School Honors Advisors!

Andrea Chung  Career Counselor/Pre-Law Advisor, Division of Career Pathways (DCP) (andreac8@uci.edu)
Hello, and welcome to UCI! I’m a Career Counselor/Pre-Law Advisor and liaison to the Campuswide Honors Collegium. I assist undergraduates and alumni—from all academic backgrounds—with their career related concerns. This could range from career exploration, to resume help, evaluating a job offer and/or what to do in order to best prepare for graduate school. Additionally, I meet with students that are interested in applying to law school. I encourage you to utilize DCP’s services throughout your entire time at UCI. Take advantage of the different workshops, events and career fairs that we coordinate as well. A bit about me: I earned a B.A. in Sociology from a sister UC campus, UCLA. I’m also an Orange County native but wanted a change in scenery so I briefly moved to the SF/Bay Area and earned my M.S. in Counseling from San Francisco State University.

Amy Kim (‘04)  Director of Student Affairs, Arts  (amymkim@uci.edu)
Congratulations on making a superb choice in joining the Campuswide Honors Collegium at UC Irvine. I am a Honors alumna, having earned my undergraduate degree in English here at UCI in 2004. After my years here, I went on to pursue my graduate studies at USC and earned a Master’s in Postsecondary Education and Student Affairs (PASA) in 2006. In the Claire Trevor School of the Arts, I get to work with many passionate artists, performers, and creative types and have the great pleasure of seeing students pursue their dreams, both here at the university and beyond their time in college. You will find so many performance and exhibition opportunities available to you in the School of the Arts, a close-knit community of students, and amazing and supportive faculty to push you to the next level. As the Director of Student Affairs for the School, I am committed to student engagement, development, and success, and we want to make your experience here at UCI a positive one. When I am not hard at work, you can find me spending time with my husband and two kids, or training for the World Series of Poker. I also enjoy a good book and the occasional song and dance. I look forward to meeting you!

Jenna Bague-Sampson  Director of Undergraduate Education, Biological Sciences  (jbague@uci.edu)
Welcome to UC Irvine! I am excited you have chosen to join this proud family of Anteaters, particularly in the School of Biological Sciences! I graduated from UCI in 1998, with a B.A. in Environmental Analysis and Design (School of Social Ecology). While a student, I lived in the dorms, participated in research and an internship, worked as a peer academic advisor, and took a variety of classes that allowed me to delve into my major and study realms beyond its scope. After I graduated, my internship helped me to obtain my first full-time job, as a research associate in the Epidemiology division of UCI’s School of Medicine. After working in research for a few years, I began working as an academic counselor in the School of Social Ecology. I have been an academic counselor for 15 years and love working with undergraduate students! In 2005, I moved to Biological Sciences to grow my knowledge of the campus and take on a new responsibility advising students about preparation for healthcare professions. In this position, I get to help students sort out day-to-day academic concerns and help them plan to become doctors, pharmacists, optometrists, and more! Please come meet with me in the Bio Sci Student Affairs office during walk-in advising or for an appointment to chat about your academic and professional goals, opportunities to explore at UCI, or talk about your favorite board game. I encourage you to explore the many opportunities Honors and UCI have to offer. I hope you enjoy UCI as much as I did...and continue to do! I look forward to meeting you!

Sarah Link  Associate Director, Business  (slink@uci.edu)
I was born and raised in Folsom, California (a small town outside of Sacramento) and moved down to Irvine after I graduated high school to attend UCI. I’m a Campuswide Honors alumna who was a double-major in both Public Health Policy and Psychology and Social Behavior. I graduated Magna Cum Laude, received the “Excellence in Research in Public Health Award”, and was selected for Phi Beta Kappa membership. I also participated in the Social Ecology Honors Program, Summer Undergraduate Research Program (UROP), and was a recipient of a UROP Fellowship. I also served as a Peer Academic Advisor and University Studies Discussion Leader and am so grateful for the incredible experiences and opportunities provided to me as a student at UCI. Following graduation, I worked in the medical field for a year before returning to UCI to work as a Student Affairs Officer, advising undergraduate students in the Public Health Program. I then transitioned to the School of Business, where I worked as the Instructional Support Manager and Analyst to the Dean and Associate Deans of the School. I now work as the Associate Director of Undergraduate Advising & Student Services for the School of Business and plan to begin pursuing my MBA on a part-time basis here. In my free time, I’m an avid sports fan and closely follow both baseball and football – my favorite teams being the LA Angels, SF Giants, SF 49ers, Kansas City Chiefs, and UCI Anteaters (obviously!). I’m also quite the Disney fanatic and get frequent use out of my annual pass (which I highly recommend to any of you who love Disney too)! I’m fortunate enough to live near the ocean in Newport, so I try to enjoy the beach as much as possible and get out on the water whenever I can. I absolutely love living in Orange County and have had the most incredible experiences both as a student at UCI and now working for the University, and I hope you find that is the case for you as well. I’m excited about your decision to come here, and I hope I can help you make the most of your time as a student here!
Meet the School Honors Advisors!

**Ushma Patel (’09)** Academic Counselor, Engineering  *(upatel@uci.edu)*

I would like to welcome you to UCI! I am a proud Anteater alumna having graduated in 2009 with a Masters of Art in Teaching: Elementary and Secondary Education. I was born and raised in London and moved to California in 2005. After working at both UCI School of Medicine and UCI Division of Continuing Education, I joined the Henry Samueli School of Engineering as an Academic Counselor in 2013. When I am not at work, I enjoy spending time with my Chihuahuas, watching the cricket or doing arts and crafts. I hope that you will make the most of the wonderful opportunities and resources available to you during your undergraduate studies at UCI. I look forward to hearing about your goals, accomplishments, and experiences. Please feel free to come and meet with me to discuss your academic plan or any questions you may have. All the very best!

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**Sarah McDougall (’10)** Academic Counselor, Education  *(smcdouga@uci.edu)*

Welcome to the School of Education at UCI! We are so excited to have you join our growing community of Education Anteaters!

I am a proud alumna of UCI myself, graduating from the School of Humanities with a B.A. in English all the way back in the Days of Yore (2010). From there I took my exquisite communication skills and unparalleled ability to analyze great works of literature to a job or two doing administrative work, which I determined was not precisely my cup of tea. However, the experience I gained in these positions allowed me to come back to UCI as a staff member in 2013, working first as the Executive Assistant to the Dean in Education, and now, for the last 4 years, doing what I truly love as an Academic Counselor for our amazing undergraduate students. I found my way to my career through trial and error, but I couldn’t imagine doing else now that I’m here! It is my great honor to help guide new generations of Anteaters through their time at UCI, and toward their academic, personal, and professional goals. Should you have any questions about planning your schedule, concerns about balancing your life and your academics, or are looking for ways you can get involved at UCI or within the School of Education, please stop by my office! Or, you know, if you’d like me to show you 100 pictures of my cat (he is extremely cute), or to discuss the finer points of the masterclass in shared-universe storytelling that is the Marvel Cinematic Universe, you’re always welcome to come obsess over nerdy things with me! I hope you will find that UCI feels like as much of a home as I did, and I’m looking forward to working with you! Zot zot zot!

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**Lisa Payne-Miller**  *Academic Counselor, Humanities  *(lpaynemi@uci.edu)*

Born in Maine (as were my parents). Moved to Connecticut back to Maine to Florida back to Maine to Maryland to upstate New York by the time I was 12. Got my A.B. in German from Bowdoin College in Maine. Met my now-husband at Bowdoin. Since he is a fifth generation Californian, we moved to Berkeley after graduation for adventure and I worked in a textbook store for minimum wage because I loved books (hmmm, economic reality took a while to dawn). Went to graduate school for a year at Brown University but got lonely because I was the only German grad student in residence. Moved back to Berkeley and got my M.A. in German Literature and was preparing for my qualifying exams when I realized one afternoon (literally) that I didn’t want to be a German professor.

After vowing never to live in Southern California, I joined my husband who was earning a PhD in English in Irvine (Verano!) in 1986. I taught ESL at night at a satellite campus of Rancho Santiago College while I worked as an administrative assistant in the now defunct EOP Office at UCI by day. Got this job as an academic counselor in Humanities 28 years ago and have lived very happily in the Humanities Counseling Office ever since. I have an adult offspring, Cyrus, who graduated from a UC slightly to the north and now lives in LA trying to get his foot in the door as a hair stylist/colorist and makeup artist. I love reading both fiction and non-fiction, serial gardening (planting and then replanting if the experiment is unsuccessful) and I spend most of the winter and spring at the ocean watching gray whales migrate. My husband and I are on a quest to see all of Shakespeare’s plays performed and after this summer we should have 6 left. I have a great affinity for puffins (NOT penguins) and am addicted to the bird (and other wildlife) cams at explore.org. I really look forward to meeting all of you and helping you reach your academic goals with as little stress as we can manage!
Meet the School Honors Advisors!

**Neha Rawal**  
Associate Director, Information and Computer Science  
(neha@ics.uci.edu)

Hello and welcome to UCI! I joined the UCI and ICS Anteater family in 1996. It's been fun to watch the campus grow and develop into the amazing place it is today. I am excited for the opportunities that await you here. Take some time to develop a strategic plan for your academic career. What goals do you want to accomplish by the end of each year: academically, professionally, and socially? Incorporate them into your plan and ensure that you are building a strong resume and portfolio as you build your transcript. Remember- you are in tech. You will need to utilize, often and efficiently, all the campus resources that will elevate you and assist you in accomplishing your goals. You are in charge of your strategic plan, so make it a good one and stay with it. I am always here to help if you need it!

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**Megan Enciso**  
Director of Student Affairs, Nursing  
(megan.enciso@uci.edu)

Welcome to UC Irvine! I’m glad you’ve chosen to spend your college years with us - we’re excited to learn and grow with you. My higher education journey began with community college. I transferred from Saddleback Community College to USC and after exploring a few different majors, found my passion in learning about people and earned a B.A. in Social Science with an emphasis in Psychology. While at USC, I was involved in a multicultural sorority, Sigma Lambda Gamma, and other on-campus organizations. I realized how much I enjoyed college life and student development, and went on to obtain a M.Ed. in Post-Secondary Administration and Student Affairs from USC, where I gained work experience in several departments including residential education, judicial affairs, and disability services. Following graduation, I worked at UCLA advising Business students and transitioned to UCI in 2013 where I advised students in the Arts. I’m currently working with our wonderful Nursing Science students, so feel free to stop by to talk about school, life, career, anything! In my spare time, I enjoy traveling, delicious food, yoga, and running around with my dogs.

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**Cindy Wolff**  
Academic Counselor, Public Health  
(clwolff@uci.edu)

Hello and welcome to the program in Public Health at UCI. I have been an academic counselor for many years which includes Junior High, High School and now the University level. While working within the academic setting, I have also counseled in non-profit counseling centers, working mostly with students. I hold an undergraduate degree in Psychology and a Master's degree in Counseling.

I have been fortunate enough to live on Maui and travel abroad to Costa Rica and various countries in Europe and visited my daughter in Greece after her study abroad semester! Experiencing a new culture broadens an educational experience, and as a result, I hope that many of you will have the chance to embrace the Study Abroad program during your tenure at UCI.

I was blessed to have many mentors throughout my education, who helped me accomplish many of my goals and I hope to return the support. As a part of the UCI counseling team, I look forward to working with you as the Honors academic advisor.
Meet the School Honors Advisors!

Helen Morgan  Director, Social Sciences  (hmorgan@uci.edu)
Congratulations on selecting UCI! You will find excellent opportunities in Honors and the campus community to enrich your education. Take advantage of as many resources as you can! I graduated from UCI in 1992 with a B.A. in Sociology. As an undergraduate, I was fortunate to be involved in many opportunities such as the Peer Academic Advising Program and the Social Sciences Summer Academic Enrichment Program. I also had wonderful faculty and staff who were supportive in my educational goals. As an undergraduate, the support network that I had led me to many campus opportunities which has now brought me full circle to helping undergraduates such as yourself. Please feel free to contact me with any questions that you may have at (949) 824-7027 or hmorgan@uci.edu. I look forward to meeting you and helping you achieve your undergraduate goals.

Geoffrey M. Murry  Academic Counselor, Social Ecology  (gmurry@uci.edu)
Welcome to UCI and congratulations on beginning the next chapter of your story! My name is Geoff Murry. I am a first generation college graduate. I am originally from Chicago, IL and earned my B.A in English and Professional Writing from Grand Valley State University (MI). After my commencement, I packed my car and hit the road to California, where I earned my M.ED in Counseling for Higher Education from the University of Redlands.

I have worked with all types of students, spanning from High School, Community College and 4-Year institutions. I focus on the holistic development of one’s personal journey and I encourage you to explore! Use this time to create experiences that will make life interesting!

Jill Richardson  Director of Student Affairs, Pharmaceutical Sciences  (jillkr@uci.edu)
Welcome to the Anteater Family! I received my B.S. in Zoology and MESM in Environmental Science and Management from UC Santa Barbara and my doctoral degree in higher education administration from USC. While an undergrad, I was a Peer Health Educator in the Student Health Center’s Cold Care Clinic and went on to start my MPH degree, when I became more interested in environmental issues. As a grad student in the Bren School of Environmental Science and Management, I was the Peer Advisor for the program and was eventually hired to be their student affairs manager. I bounced around between the environmental field and student affairs for many years before finally settling in student affairs for good. I have now worked in undergraduate and graduate student affairs for almost 17 years and have been the PharmSci Student Affairs Director since 2016. In my current role, I advise both undergraduate and graduate students on their academic and professional goals. In my free time I ride horses and volunteer for a non-profit that exposes urban kids to horses and other farm animals. Feel free to stop by our walk-in hours to chat about your academic and professional goals, or just to talk about horses!

Tameyka Love  Academic Counselor, Undergraduate/Undeclared  (tlove@uci.edu)
Welcome to UCI! My name is Tameyka Love and I am an Academic Counselor at Undergraduate/ Undeclared advising. I am also a UCI alum. I graduated from UCI with a Bachelor's Degree in Sociology and a minor in Cognitive Psychology. During my time as a UCI student I was involved in the Undergraduate Research Opportunities Program, Honors in Sociology, and I was a mentor for Transfer Students. I am passionate about student success. I encourage you all to utilize the many resources that are available to you at UCI. There are a plethora of resources that will help you socially, mentally, physically, and academically at UCI. Please do not hesitate to me for information about these resources.

I advise first-year Undergraduate/Undeclared students on a quarterly basis regarding course selection, majors, and general education requirements. I am also the Campus-wide Honors Collegium, FYEP (Grey Havens), Summer Edge, and readmission counselor and supervisor for the U/U Mentorship Program.

In my spare time, I love reading, listening to music, and watching clean eating/cooking, fashion, beauty, and life style videos on YouTube. I look forward to helping students make the most of their time and thrive at UCI!
Welcome from the Honors Peer Academic Advisors!

Our goal is to help you with all your Honors and academic needs. As part of this, we are here to help you make your course plans, advise you on classes and majors, answer your questions about Honors requirements, and inform you of other UCI resources. As Honors student leaders, we work with the Campuswide Honors Student Council (CHSC) to provide faculty/student programming, coordinate Honors volunteer activities, and address honors academic concerns. We also work with the Resident Advisors (RAs) of the Honors houses in Arroyo Vista and of The Shire, Loma, and Arroyo, our freshman halls in Middle Earth and Mesa Court.

We have been rigorously trained in issues related to academic advising, and have a wide knowledge of campus resources available to students. These include the Division of Career Pathways (DCP), the Disability Services Center, Financial Aid, Housing, Learning and Academic Resource Center (LARC), and the Counseling Center, to name a few.

As students, we know what UCI is all about. We’ve experienced the challenges of choosing classes, managing time, living with roommates, and looking for time to relax. We believe you’ll find that our advice rings true because it comes from students who have been there. Out of our own struggles, we can help you find the resources available to you at UCI. We are also individually involved in a wide variety of campus activities, so we can often help you find an activity that will best suit your interests and goals.

We Are...
Aidan Dong — 4th year International Studies & Economics majors
Ryan Santa Elena — 3rd year Political Science & Business Economics majors
Cindy Vu — 3rd year Pharmaceutical Science major
Katerina Christhilf — 3rd year Dance & Cognitive Sciences majors

Contact Us
Our phone number is (949) 824-8409, and we are located in 1200 Student Services II. You can email us at honors.paa@uci.edu.

Online
For our quarterly office hours, info on current CHC–News and events, announcements, links to cool pages at UCI, and more info on us, visit our web page at: http://honors.uci.edu/academics/academic-advising/peer-academic-advisors/
Tips from Honors Advisors and Faculty for Succeeding at UCI

- Your first and foremost survival skill is **time management**; the second is **stress management**. If your skills are not up to the level they need to be for college, attend a workshop at the Learning & Academic Resource Center (Anteater Learning Pavilion, Room 3500) and learn some helpful techniques. Also, talk to continuing students who have learned what works and what doesn't (peer mentors and peer advisors are great resources).
- Take care of academic problems early; waiting can and often does lead to bigger problems that are harder to change/solve. If you experience difficulty, find out what campus or Honors resources exist to help you. If you don’t ask, no one can help. (The honors advisors or the peer advisors are great people to go to for advice!)
- Remember that starting college is in some ways “starting over” and needing/asking for help is not failure — it’s one of your keys to success.
- For honors students, high achievement is often closely related to one’s self confidence and self-esteem. Remember that everyone has a rough quarter now and then and your grades are not a measure of your worth as a human being!
- All Honors students have the potential to succeed at UCI and in the Honors Collegium, but college will NOT be anything like high school! Be prepared for challenges and changes and realize you may need to work harder and longer for continued success.
- Study hard and set your own personal academic goals and priorities. Since school is your primary job, plan to spend 40 hours per week on it. But be sure that you also allocate time for the activities that are important for your physical, spiritual and emotional well-being. Don’t forget to eat balanced meals, get regular physical exercise, and allow time for friends and family. We know it sounds silly, but if necessary, schedule these types of activities into your daily/weekly calendar!

Tips on Interacting with Faculty, In and Out of the Classroom

- Come prepared and ask questions whenever the size and format of the class permit it.
- Support your professors and fellow students during class by being attentive and interested; don’t use your laptop to go online during class and avoid being negative in manner and speech.
- Do not measure the success of a class by its entertainment value; not all professors are gifted speakers but they usually have something of value to share if you listen closely.
- Concentrate on the material presented in class, even if it’s offered at a time that tends to put you to sleep; what you learn about your interests and capabilities is often surprising. Some of the courses which appear at first to be the least interesting or the hardest (even impossible!) may turn out to be your most valuable and rewarding.
- Take notes by hand. Research has shown that the physical act of writing (vs. typing) results in better learning outcomes among college students.
- Use faculty office hours for more than just questions or about grades: instead, explore ideas or plans, follow up on your curiosity about a particular field/subject that the faculty member has knowledge about or does research on. Ask them about trends in potential careers, or about the school(s) they attended.
- Be aware of other students’ needs to see the professor and don’t monopolize his/her time unnecessarily.
- Whenever possible, don’t ask about your grades!
- Use common sense and tact; don’t say that a course or topic or professor is boring/sleep inducing/has a tranquilizing effect on your brain — help make things better by your input and interest. For example, suggest articles, speakers, films, a field trip that relates to the class topic/subject!
- Get to know your classmates. They are important sources of knowledge and support. You can study with them, share notes, and you may even make some new friends.
- Get a fellow classmate, and together take your faculty person to lunch or coffee. There’s comfort in numbers and your first attempts can help break the ice and lead to more one-on-one situations.
- Faculty coffee hour is one of the best opportunities for students to talk to faculty outside of the classroom. Many students will invite their favorite professors to these functions to discuss research opportunities.
UCI General Catalogue. You should become thoroughly familiar with the information contained in the General Catalogue which pertains to your school/major and the requirements to graduate. The Catalogue is available exclusively online and it is in your best interest to take some time familiarizing yourself with it. The information in the Catalogue will be useful throughout your academic career at UCI.

Online Schedule of Classes (WebSOC) is always the most up-to-date version of course listings and changes. Read this carefully, especially the notes and comments before individual class listings (like General Chemistry) or course restrictions for an individual course. Make note of the various dates and deadlines listed on the Registrar’s website.

Learning & Academic Resource Center (LARC). Take advantage of various free workshops (e.g., time management, stress management, procrastination, multiple choice test-taking, test anxiety, etc.) offered through this office. Remember good study habits are not inherent but learned! Anteater Learning Pavilion, Room 3500; telephone: (949) 824-6451.

Student Responsibilities

Current/local address. Remember to keep both the Registrar’s Office and the Campuswide Honors Collegium apprised of your local (school) mailing address and phone number. Costly delays can sometimes result if we don’t know how to contact you.

WebReg, priority enrollment, and enrolling in Honors classes. When registering with WebReg, it is imperative that you pay attention to when your enrollment window opens. This information is available via WebReg. The dates (when you can log in to find out when your enrollment window opens) are always on the Registrar’s quarterly calendar. By registering when your window opens, or soon after, you will have priority during this initial enrollment window for the classes you need and for which you qualify. If you wait too long, you will lose this priority and may not get the necessary classes. Watch for important messages via CHC-News as to how and when to register for honors classes. Those with unusual scheduling difficulties need to work closely with the Honors staff to make sure you get into the classes you’ll need.

Add/Drop/Change. Adds, drops, and changes are modifications made to your course enrollment. These modifications can be made via WebReg during the Enrollment by Window and Open Enrollment periods. Each modification type is subject to a specific deadline, as outlined below.

Add - This is used to enroll in classes or set additional classes to your schedule. Available through the end of the 2nd week of instruction. Please note that each academic unit may set the add deadline earlier than week 2 as necessary.

Drop - This is used to remove classes from your schedule. Available through the end of the 2nd week of instruction. Please note that each academic unit may set the drop deadline earlier than week 2 as necessary.

Change - This is used to modify the number of units for variable unit classes, and/or exchanging between the grade option and pass/not pass (P/NP) option for any class that permits the option. Available through the end of the 2nd week of instruction. Please note that each academic unit may set this deadline earlier than week 2 as necessary.

If you need to make a change after these deadlines, you must do so by requesting an Enrollment Exception. To begin, click on the Applications tab in StudentAccess and select Enrollment Exceptions. Choose the appropriate enrollment action in order to petition for an exception. Click here to view a chart of deadlines and procedures.

Quarterly, the deadline to submit an Enrollment Exception request is 5 p.m. on the last day of instruction.
Final Examinations. Your final exam schedule is listed on your study list, both in WebReg and on Student Access. Usually, your final exam will be given in the room in which your class met, but it might NOT be at the same time. If your instructor plans to give a final exam at a time other than that published in your study list, it should be announced during the first two weeks of class. NOTE: while most course final times are set according to the day/time for the lecture, Humanities Core sets its exams according to the day/time of the seminar section. In addition, there is only one final for Humanities Core.

Transcripts/Grades. Transcripts are never mailed. You may pick up a free copy at the Registrar’s Office a few weeks after each quarter ends. You are responsible for checking your transcript each quarter. If you find any errors, initiate action to correct them as soon as possible. Most changes must be made within one quarter. For example, NRs are temporary grades given when an instructor does not have enough information to give you a grade or an Incomplete. An NR automatically changes to an F if not changed after one subsequent quarter of enrollment — and it is almost impossible to change after that time. ALL DEADLINES ARE ENFORCED.

Repeating Courses. Most UCI courses cannot be repeated unless you have earned a deficient grade (NP, C-, D+, D, D-, or F). Check with your academic counselor or the UCI General Catalogue to see if a course is repeatable.

Advance Contracts. It is important to check with your school before taking courses off campus. It is up to each academic unit to decide for its own majors whether specific off campus courses will fulfill major, minor, General Education, and/or elective requirements. Complete an advance contract form BEFORE taking courses at another college or university; otherwise, transferability and credit are not guaranteed. This is true for study abroad as well. California community colleges have articulation agreements available on ASSIST.org.

Readmission. When you do not attend UCI for one quarter or more, or attend for part of a quarter and withdraw, re-enrollment at UCI (and in the Campuswide Honors) is not automatic. You must pay a fee and file an Application for Readmission by the following deadlines:

FALL, August 1
WINTER, November 1
SPRING, February 1

You should also email the Honors Office, requesting readmission to the Honors Collegium at the same time.

When you seek readmission at UCI after being absent for more than three consecutive quarters, you are subject to ALL requirements (General Education and degree) in effect at the time of readmission.

Graduation. Graduation is NOT automatic. You need to file an application for graduation through Student Access at least two quarters prior to the date you wish to graduate. Deadlines for applying for graduation are different for every school, so make sure you file yours ON TIME. Late applications may delay your intended date of graduation and students who graduate after Spring quarter will not be considered for Latin honors and awards until the following year.
Appendix F

General Education (GE) and Honors

UCI Campuswide Honors Collegium

Requirements for a Bachelor’s Degree at UCI*
(and how they articulate with HONORS CLASSIC TRACK Core Courses)

UC Requirements*
Entry Level Writing
American History
American Institutions

Honors Entrance Requirements
Must be satisfied prior to beginning Campuswide Honors classes
(Usually satisfied at a California high school)
(Usually satisfied at a California high school)

UCI Unit & GPA Requirements*
Minimum 180 quarter units
Minimum GPA of 2.0
Residency requirement
(36 of final 45 units must be completed at UCI)

Honors Unit & GPA Requirements
(Same)
Minimum GPA of 3.2 by graduation
(Same)

UCI General Education Requirements*
I. Writing
   a. Lower Division Writing
   b. Upper Division Writing
II. Science & Technology
III. Social & Behavioral Sciences
IV. Arts & Humanities
V. Quantitative, Symbolic & Computational Reasoning******
   a. Quantitative Literacy
   b. Formal Reasoning
VI. Language Other Than English
VII. Multicultural Studies
VIII. International/Global Issues

Honors Curricular Requirements**
Honors Humanities Core (Human H1A or H1B, and H1C)
- Completed first year

Honors Science Core (2 different courses from Chem H90, EarthSS H90, Physics H90)
- Sometimes satisfied with a major/school requirement

OR Honors General Chemistry (2 courses from Chem H2A, H2B, H2C)**

OR Honors Biology (Bio Sci H93, H94)**
- Usually completed first year, if offered

Honors Social Science Core (Soc Sci H1E, H1F, H1G)
- Usually completed second or third year

Honors Humanities Core (Human 1A-1B-1C)

School and Major Requirements
See UCI General Catalogue descriptions

Honors courses may meet some school/major requirements. Others may be determined on an individual basis by petition within your school.

HONORS SEMINAR: Some, but not all, Honors Seminars count for GE credit. Learn more at
http://honors.uci.edu/academics/curriculum/honors-seminars/

* Refer to the 2019-20 UCI General Catalogue (http://catalogue.uci.edu) for more information and read carefully for complete details.
** AP Credit does not substitute for required Campuswide Honors courses.
*** Students enrolled in Honors Chem H2A-H2B-H2C are required to be concurrently enrolled in Honors Chem Lab H2LA-H2LB-H2LC.
**** Students taking Honors Biology will need one additional course to fulfill GE II.
***** Two classes in Honors Science Core (not Bio H90) or Honors General Chemistry may be used to fulfill Category V. An additional course in Vb is needed for a total of three in Category V.
****** Students must complete three full quarters of Humanities Core in order to receive credit for GE VII and VIII.
Appendix F

General Education (GE) and Honors

UCI Campuswide Honors Collegium

Requirements for a Bachelor’s Degree at UCI*
(and how they articulate with HONORS SUSTAINABLE SOCIETIES TRACK Core Courses)

<table>
<thead>
<tr>
<th>UC Requirements*</th>
<th>Honors Entrance Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entry Level Writing</td>
<td>Must be satisfied prior to beginning Campuswide Honors classes</td>
</tr>
<tr>
<td>American History</td>
<td>(Usually satisfied at a California high school)</td>
</tr>
<tr>
<td>American Institutions</td>
<td>(Usually satisfied at a California high school)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UCI Unit &amp; GPA Requirements*</th>
<th>Honors Unit &amp; GPA Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum 180 quarter units</td>
<td>(Same)</td>
</tr>
<tr>
<td>Minimum GPA of 2.0</td>
<td>(Same)</td>
</tr>
<tr>
<td>Residency requirement</td>
<td></td>
</tr>
<tr>
<td>(36 of final 45 units must be completed at UCI)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UCI General Education Requirements*</th>
<th>Honors Curricular Requirements**</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>Honors Curricular Requirements**</td>
</tr>
<tr>
<td>a. Lower Division Writing</td>
<td>Honors Humanities Core (Human H1AB or H1BS, and H1CS)</td>
</tr>
<tr>
<td>b. Upper Division Writing</td>
<td>Completed first year</td>
</tr>
<tr>
<td>II.</td>
<td>Honors Sustainable Societies (Chem H30A, EarthSS H30B, UPPP H30F)</td>
</tr>
<tr>
<td>Science &amp; Technology</td>
<td>Usually completed second and/or third year</td>
</tr>
<tr>
<td></td>
<td>OR Honors General Chemistry (Chem H2A-H2B-H2C)**</td>
</tr>
<tr>
<td></td>
<td>Usually completed first year</td>
</tr>
<tr>
<td></td>
<td>OR Honors Biology (Bio Sci H93-H94)**</td>
</tr>
<tr>
<td>III.</td>
<td>Honors Sustainable Societies (EarthSS H30C, Soc Sci H30D, UPPP H30E)</td>
</tr>
<tr>
<td>Social &amp; Behavioral Sciences</td>
<td>Usually completed second and/or third year</td>
</tr>
<tr>
<td>IV.</td>
<td>Honors Humanities Core (Human 1A-1B-1C)</td>
</tr>
<tr>
<td>V.</td>
<td>Honors Sustainable Societies (Chem H30A)</td>
</tr>
<tr>
<td>Quantitative, Symbolic &amp;</td>
<td>OR Honors General Chemistry (2 courses from Chem H2A, H2B, H2C)**</td>
</tr>
<tr>
<td>Computational Reasoning*****</td>
<td>Honors Curricular Requirements**</td>
</tr>
<tr>
<td>a. Quantitative Literacy********</td>
<td>Completed first year</td>
</tr>
<tr>
<td>b. Formal Reasoning*****</td>
<td>Honors Sustainable Societies (EarthSS H30B)</td>
</tr>
<tr>
<td>VI.</td>
<td>Honors Sustainable Societies (EarthSS H30B)</td>
</tr>
<tr>
<td>Language Other Than English</td>
<td>May be partly or completely satisfied with high school credit</td>
</tr>
<tr>
<td>VII.</td>
<td>Honors Humanities Core 1C*****</td>
</tr>
<tr>
<td>Multicultural Studies</td>
<td>Honors Humanities Core 1C*****</td>
</tr>
<tr>
<td>VIII.</td>
<td>Honors Humanities Core 1C*****</td>
</tr>
<tr>
<td>International/Global Issues</td>
<td></td>
</tr>
</tbody>
</table>

School and Major Requirements
See UCI General Catalogue descriptions

HONORS SEMINARS: Some, but not all, Honors Seminars count for GE credit. Learn more at
http://honors.uci.edu/academics/curriculum/honors-seminars/

* Refer to the 2019-20 UCI General Catalogue (http://catalogue.uci.edu) for more information and read carefully for complete details.
** AP Credit does not substitute for required Campuswide Honors courses.
*** Students enrolled in Honors Chem H2A-H2B-H2C are required to be concurrently enrolled in Honors Chem Lab H2LA-H2LB-H2LC.
**** Students taking Honors Biology will need one additional course to fulfill GE II.
***** Two classes in Honors Sustainable Societies or Honors General Chemistry may be used to fulfill Category V. An additional course in Va (for students taking Sustainable Societies but not taking Honors Chemistry) or Vb (for students taking Honors Chemistry) is needed for a total of three in Category V.
****** Students must complete three full quarters of Humanities Core in order to receive credit for GE VII and VIII.
How to Develop a Proposed Course Plan

1. Pull up the General Catalogue for the year you were admitted; look up and make a list of all General Education (GE) requirements.
2. Add all school and major requirements that pertain to the degree(s) you have chosen to complete.
3. Add all honors course sequences that you will be taking to the list (www.honors.uci.edu/curriculum) and correlate how they impact your General Education (GE) requirements.
4. Make sure you look at the Advanced Placement (AP)/International Baccalaureate (IB) chart in the General Catalogue for course credits and make adjustments for requirements you might have already met (i.e., a score of 4 or 5 on the AP Spanish Language exam satisfies categories VI and VIII of the UCI General Education requirement). Remember, Advanced Placement (AP) and/or International Baccalaureate (IB) exam credit will NOT exempt you from taking required honors core courses. Also, adjust your list by including any completed college credits from other colleges/universities.

HINT - Some schools have created Degree Checklists for their individual majors that are useful when drawing up your plan. Also, check if there is a suggested four-year plan in the General Catalogue for your major. This is often a good starting point.

5. Begin to outline/layout your academic plan, using the suggested format that follows:

Name: __________________________
Major(s): __________________________
Minor(s), Concentration(s), Specialization(s), etc.: __________________________
Anticipated Date of Graduation: __________________________

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
<th>Summer (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-2020</td>
<td>Classes</td>
<td>Classes</td>
<td>Classes</td>
<td>Classes</td>
</tr>
<tr>
<td>2020-2021</td>
<td>Classes</td>
<td>Classes</td>
<td>Classes</td>
<td>Classes</td>
</tr>
</tbody>
</table>

And so on, until you have your plan laid out through to graduation. You may use the form available online to get you started, or develop your own in Word/Excel. If you design your own, be sure to include all information found on the form.

REMEMBER - Some majors (Biological Sciences or Engineering, for instance) are very structured, and this process of creating an academic plan may be relatively easy. For some others (such as Political Science), there is less structure, more choices, and some uncertainty as to when the courses you would like to take will be offered. In this case, try to keep an even course load, and distribute your requirements over the quarters and years, using titles like “upper-division Political Science” when you are not sure. As you progress, you can start filling in the details and making adjustments. Also, some majors (such as Political Science) can tell you in Spring what classes they will be offering the following year.

6. Make sure you think about your goals and the other things you would like to accomplish while an undergraduate student at UCI (such as complete a second major, a minor/specialization, an internship, or study abroad). Remember to keep in mind those special interests you want to continue developing and any others you want to begin to pursue (playing the flute, singing in the University Chorus, or learning another language, to name just a few). Investigate potential graduate or professional school and try to include prerequisite courses that might not be included in regular coursework.

7. Fill in the outline/grid with a plan that makes sense to you. Remember to check for and include any course prerequisites. Take the draft to your school honors advisor. Make any adjustments that are still needed, and have your advisor sign it. If you are a double (or, gasp, a triple) major, your plan should be seen and signed off by the school honors advisor from each major academic unit. Then make a copy for yourself, and turn in a copy of the approved plan to an advisor in the honors office.

As you can see, you should do a lot of the thinking and some of the preparatory work BEFORE you see your school honors advisor. The Honors Peer Academic Advisors and the Honors Advisors, as well as the PAAs in your academic unit, can help you as you develop your plan but we WILL NOT do it for you.
The UCI Libraries (Langson Library, Science Library, and Grunigen Medical Library) are great places for students to find information that will help them in writing papers and completing assignments. The libraries also offer some recreational reading, ranging from popular fiction, to Sports Illustrated, to The New York Times.

The Langson Library (#102 on a campus map) houses the collections and services that support research and teaching in the arts, humanities, education, social sciences, social ecology, and business and management. The Science Library (#520 on the campus map) houses the collections and services that support research and teaching in the biological sciences, engineering, information and computer science, physical sciences, portions of social ecology and medicine. The Grunigen Medical Library (in the city of Orange at the UCI Medical Center) is the largest medical library in Orange County and serves the needs of the hospital staff, medical students, and researchers. Information about reference services for all three libraries can be found below under “Using the Reference Services.”

UCI PhotoIDs are used as library cards for current students, faculty, and staff. Library hours, reference service hours, and Check Out Desk are available on the UCI Libraries website. Hours will change for holidays, such as Thanksgiving, as well as for finals, so it’s a good idea to call (949) 824-6836 or check the website if you’re not sure.

Using the Reference Services
Whether you’re working on a paper about violence in schools or the physics of roller coasters, there are more article databases and full-text sources (many of them from scholarly journals and encyclopedias) than before, not to mention lots of internet sites and search engines. To get your library research off to a good start, stop by the “Ask Us” Reference Desk (Langson Library – on the lobby floor, opposite the Check Out Desk; Science Library – by appointment; Grunigen Medical Library - near the entrance) for guidance from a librarian or library assistant. Bring as much information as possible about your project, including research you’ve already done, and librarians will work with you on a research strategy. If you have a large research project, you can get a head start by scheduling an appointment with a librarian.

The “Ask a Librarian” reference services are available round-the-clock! Real-time, chat reference service is provided by reference staff from various academic libraries. UC Irvine librarians will follow up with additional information if needed. If you don’t mind waiting 24 hours, you can also e-mail reference questions to the library online via “Ask a Librarian”. Just fill in the blanks. These are attractive options when the library or the Reference Desk is closed.

Get a Good Start!
Fall quarter library “to do” list
- Check out the library resources guide for students in the Campuswide Honors Collegium and get to know the Honors Librarian, Nicole Helregel.
- Browse the UCI Libraries online tutorials for information about beginning your research.

Reserves
Sometimes faculty put materials “on reserve” in one of the libraries. Hard copy course reserves can be checked out from the library Check Out Desks. More and more reserve materials are being made available electronically.

Renewing Materials
Keeping track of due dates is each borrower’s responsibility. Students may renew materials in two ways:

1. Online at UCI Libraries’ discovery service.
2. In person with your library card (no need to bring the materials in), whenever the library is open.
How to Request Letters of Recommendation

Appendix I

UCI Campuswide Honors Collegium

Etiquette when Requesting a Letter of Recommendation from a member of the CHC staff or UC Irvine faculty

Choose well. Request recommendations from those who know you, since they will be better equipped to write a compelling recommendation for you.

Ask your potential recommender, “Do you feel you know me well enough to write a letter of recommendation for me” for this particular position/program/school/scholarship/etc. Rather than saying, “Will you write me a recommendation,” asking if they feel comfortable writing one is a better approach and gives them a way out if they don’t.

Identify what function your recommender should have. Who can write the best recommendation for you for this particular position/program/school/scholarship/etc.?

- It is appropriate to ask a faculty member for a recommendation addressing your academic accomplishments and experiences, and when applying to graduate/professional school, for scholarships, academic internships, and research assistantships.
- If you need a reference for a non-academic position (i.e., a summer job), it is more appropriate to ask a counselor, T.A., current or former supervisor, RA/HA, church leader, volunteer coordinator, etc. for a reference.
- If you aren’t sure, ask a CHC staff member to help you decide who to ask for a particular recommendation. The CHC staff can write academic and non-academic letters.

Start early. Ideally, give the person three to four weeks, but never less than two weeks, to complete the recommendation. Most faculty and staff are very busy and have numerous recommendations to write, so you want to be courteous. Plus, rushing them might lead to a recommendation that isn’t as polished or as positive as it could be.

If you are truly concerned about your recommendation being completed on time, and you have given your recommender ample time, consider doing one or all of the following:

- Give your recommender an early deadline. Either let them know that you will pick up their recommendation early in order to send it as part of a complete application packet, or ask them to send the recommendation by a certain date.
- Follow up at least one week before the letter is due in person or via email to check in and see if your recommender needs any additional information from you
- Ask to be notified by email once the recommendation has been sent, if possible/applicable
Appendix I

How to Request Letters of Recommendation

Provide full information. Often, faculty and staff will need some specific information from you in order to write an effective recommendation. Help us help you. If you are requesting a recommendation from a CHC staff member, please provide all of the following information*:

- About the position/program/school/scholarship/etc.*
  - The name of the position/program/school/scholarship/etc. and a description or brief relevant information about it
  - The name and title of the person who will receive the completed letter, if known. “To Whom It May Concern” is impersonal, and the inappropriate use of Miss, Mrs., Ms., Mr., Dr., etc. can be offensive.
  - The address or website
  - The date by which you need the recommendation, and if you will pick up the recommendation personally, or would like it to be mailed, emailed, faxed, or submitted online (if you expect the person to mail the recommendation, be prepared to provide an addressed and stamped envelope)
  - If applicable, a reference form with your information already typed/neatly filled in

- About you*
  - Your complete statement of purpose (if possible), or a statement of why you are interested in this particular position/program/school/scholarship/etc. and how it specifically fits into your short or long-term goals
  - Your up-to-date resume, which includes specific items (e.g., research experiences, leadership, courses taken, etc.) that you would like mentioned in your recommendation
  - Your most recent transcript (ask if the recommender needs it; the CHC staff does not, but faculty members often will)
  - The reason why you are asking your recommender for this particular recommendation, as well as who else will be writing recommendations on your behalf. This information helps the recommender adjust his/her comments in important ways.

*The information you provide should be correct, complete, up-to-date, and free from typos, misspellings, etc.

Be gracious. You need to say thank you and send a personalized thank you note to the individual who wrote your recommendation. (A handwritten note is often more deeply appreciated than an email.) That way, they will be more inclined to write you another recommendation if asked again. Finally, let your recommender know if you got the job, the scholarship, admitted, etc. It is nice to let us know if our efforts were fruitful!

Begin now to create the contacts you need.

- Consistently attend office hours
- Invite instructors to the CHC faculty coffee hour and then spend time talking to them
- Take more than one class from a faculty member whom you might want to write a recommendation on your behalf. Or, if this is not possible, ask the instructor for a letter at the end of the quarter (if appropriate).
- Get involved in research
- Keep in contact with the CHC staff and your instructors over time, so we stay current with what you are doing, get a bigger picture of who you are, and won’t forget you
- Attend events. Volunteer to help out.
- Join clubs and organizations. Take on a leadership position.